

Village of Shawnee Hills Council

January 24, 2011

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Charlie Callender, Yvonne Clippinger, Mahesh Dalvi, Kris Garren, James Gauldin and Mike McVan

Also Present: Fiscal Officer Shirley Roskoski, Administrator Ed Swanson and Solicitor Brian Zets

It was moved by Gauldin, seconded by Clippinger to approve the minutes from January 10, 2011 with the following amendment: remove one of the dollar sign on page 7. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Clippinger, seconded by Garren to approve the agenda. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian Zets said he appreciated Council's understanding for the January 10th meeting as he had to go to a Finance Committee meeting in Newark. He said he just worked on a few things over the past month, Bogey Inn, the TIF meeting, public records request. He said he did want everyone to know that there was a motion to sell the Montessori School. Dublin-Powell Church of Christ was interested in purchasing it at a cost of \$255,000.00. He assumes it is going to be sold because there was a motion by the receiver to sell it to the church and he has not heard any results from that yet.

Administrator

Ed Swanson said he and Shirley met with Harry Kallipolitis from the Ohio EPA for a storm water audit to make sure we are in compliance with our MS4 Permit. He said we are doing well except for some documentation of some storm water forms that require documentation and he will be sending some forms to us. One of the things that was brought up was where do we wash our vehicles and we told him in the driveway. Harry said that we could not wash the vehicles in the driveway. He said if we had a drain in the garage to our sanitary sewer then we could wash the vehicles in the garage. We cannot wash them outside with the cleaner draining to our storm water.

Ed said that he did have to order a motor for the salt spreader today. The cost is about \$875.00. Ed said this motor will adapt to a new salt spreader if we purchase one next year.

He supplied Council with a map showing the changes in the design of the storm water project. Mayor Monahan said this will give us the ability to tie into the additional catch basins in the future. He said he is still waiting to hear from Storts Excavating with a revised cost estimate for these changes.

Council member Dalvi said that East Pawnee is in bad shape right now due to this construction. Ed said Storts will be back to fill this in.

Ed said he did receive a letter from Joe Fresh, attorney for Jim Bowers, and it says that Mr. Bowers is willing to trade his two lots for the Village's two lots. Council member Clippinger said this is two residential lots for two commercial lots.

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Council member Clippinger said there is an article on the front page of the Dispatch today that says Delaware County has 1.3 million dollars that they need to give out for loans for business and municipalities and she asked Ed if he could check into this. Council member Dalvi asked how do we get notice of the grants that are available. Council member Clippinger said these are for CDBG grants. Mayor Monahan said we have asked many times for funds and every time we ask the answer is ADA. Shirley said a lot of it is that you have to be low to moderate income to get these funds and we do not fit those criteria.

Police Chief Report

Chief LeFever said towards the end of last month he put a yearend report in Council's mailbox and also some of his projected goals for 2011 so if anyone has any questions or comments feel free to ask. One of the bigger things that has happened recently, Saturday they had their first department meeting/training which was a whole day event and we covered several topics. We brought the department up to OSHA standards for blood borne pathogens. We had not been in compliance in the past and now we are. We reviewed things like performance expectations, we reviewed department stats, pulled each officer aside and we talked briefly about the yearend reviews and things like that. We covered a lot of topics as well, computer usage, etc. He also presented awards and commendations to the officers who received an award or anything like that in 2010. We had a really good turnout and things went very well. Hiring, recruiting wise, we have several very qualified applicants that we are working on backgrounds for right now. With that being said we did bring on a new officer, Laura Diamond. She has about a year and a half of law enforcement experience but she is also a personal trainer and he believes a martial arts instructor. Mayor Monahan said she completed the academy at age 40 at the top of her class. She is going to be really good for us.

Chief said there have been some more concerns about the coyote issues that have been brought up and addressed previously. There have also been some issues brought up about bobcats in the Village. He has personally seen the bobcat that is living at the north end of Shawnee Trail. He said he has spoken to several people from the Wildlife center and he has been told that people just have to take the steps to do their part. He said he has instructed the officers that if they see garage doors opened to talk to the residents and ask them to keep them closed so that they do not get surprised by a trapped animal.

Council member Dalvi asked if all the computer issues have been resolved. Chief LeFever said they have not. He said Delaware just got their servers back up, they had leads access, but they just got their servers back up to where we can access that tunnel that we need to go through to get out to TAC so he has been told that TAC and Delaware County have been talking and TAC said they are ready to go and we are waiting on the County to get their end finished up so that TAC can go through their portal.

Communications

Mayor Monahan gave the following report:

I received a communication from The Ohio Municipal League:

COMMITTEE SCHEDULE FOR THE WEEK OF JANUARY 23, 2011

Wednesday, January 26, 2011

HOUSE HEALTH AND AGING Rep. Wachtmann: 614-466-3760 Wed., Jan. 26, 2011, 9:00 AM, Hearing Room 116

Presentations from five state pension systems to give overview of systems and recommendations for future solvency.

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HOUSE WAYS AND MEANS Rep. Stautberg: 614-644-6886 Wed., Jan. 26, 2011, 3:30 PM, Hearing Room 114
HB3 REPEAL ESTATE TAX (GROSSMAN C) To repeal the estate tax for the estates of individuals dying on or after January 1, 2011. **First Hearing, Sponsor Testimony**
10-2

I think many of us received this email invitation.

Cc: Anderson, Dave

Subject: January 31st DCLGA Meeting at Willis Building

Delaware County Local Government Association Meeting Monday, January 31st
Willis Building
2079 U.S. Highway 23 North
Delaware, OH 43015-8006

Our guest speaker will be The Honorable Andrew Brenner, State Representative for Delaware County. Rep. Brenner will provide a state legislative update on matters concerning local government, particularly with regards to the Estate Tax and Local Government Fund. Don't miss this opportunity to hear firsthand how potential decisions at the state level may affect your community!

Communities planning to RSVP for the meeting are also encouraged (but not required) to submit their own Estate Tax and/or LGF revenues for 2010 so a comparison/impact chart can be provided to everyone at the meeting.

The meeting will kickoff at 6:30pm with a social hour, featuring complimentary food and beverages provided courtesy of Time Warner Cable.

The business/guest speaker portion of the meeting will begin promptly at 7pm. Please RSVP to DCLGA Secretary Dave Anderson (Liberty Twp. Administrator) at danderson@libertytwp.org, and don't forget to include your community's 2010 Estate Tax and LGF revenues if willing.

The DCLGA is a great way to meet and share information with your colleagues from all of Delaware County's cities, villages and townships. We look forward to seeing you on the 31st!

Thanks,

Rick Carfagna

President, Delaware County Local Government Association Genoa Township
Trustee

I will be attending if anyone else wants to attend let me know if you want to ride to Delaware with me.

I received a copy of the Jan/Feb paper from the Office of the Ohio Consumers' Council. I didn't know if anyone else received it but this copy will be in the office if anyone wants to see it.

Mayor's Report

Mayor Monahan gave the following report:

MAYOR'S COURT REPORT

December, 2010

2,490.00	BALANCE BROUGHT FORWARD
<u>DEPOSITS:</u>	
2,443.00	TRAFFIC RECEIPTS
2,443.00	TOTAL RECEIPTS
<u>DISBURSEMENTS:</u>	
202.00	TREASURER OF STATE

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170.00	COMPUTER FUND
2,069.00	VILLAGE: GENERAL FUND
2.00	REFUND: GARY DILLON-CASE #2010CRA00021,
CHECK #1452	
2,443.00	TOTAL DISBURSEMENTS
2,490.00	<i>ADJUSTED - BALANCE BROUGHT FORWARD</i>
2,443.00	<i>DISBURSEMENTS</i>
10.00	<i>OUTSTANDING CHECK #1417, MARINO-17523</i>
37.00	BALANCE MAINTAINED IN CHECKING

RESPECTFULLY SUBMITTED,
JOYCE A. ARMSTRONG
MAYOR'S COURT CLERK

Email I sent 1-17-11 to Jim, Ed, Shirley, Sean and Mark

Hi folks please start putting together articles you would like in the Shawnee Hills Winter Newsletter.
Please have them to me by Wed the 26th.

Jim if we need to have service designate and Council pass Dumpster and Chipper days let me know what timeframe you need. That is probably a Spring Newsletter.

I intend to do a state of the Village = like last Council mtg.
Ed if you can update everyone on the drainage project that would be great. And whatever else you want to say!!

Thanks!
Pat

At the last Council mtg. we discussed ideas about the crosswalk. I asked Ed and Mark to research one of the signs that sit in the middle of the road. I have noticed that the intersection in Dublin where the pedestrian was hit and later died now displays one of the signs.
I will give this to Kris so Safety can consider it.

Planning and Zoning will meet tomorrow evening.

I want to thank the Chief and the police for their training session this past weekend.

This year we need to consider renewing the contract for John Kincaid who operates our pumping station. John's contract is up on June 28th of this year. I would recommend that we work with John to renew the contract.
Our contract with Sands Decker is up in Feb, of 2012 and if we choose to not renew the Village Engineering contract we will need to begin the process in July to August of this year.

I did take something that Council member Dalvi said at the last meeting on the idea of the defibrillator and he put together the following letter to Walgreens and CVS:

January 12, 2011
Mr. George Hewitt Jr., Manager Walgreen's
Mr. Aaron Murphy, Manager CVS

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Hi I first of all want to thank you and tell you we are proud to have your businesses in Shawnee Hills. Over the past few years we as the local government have been collectively worked with the Civic and the Chamber to raise our Village standards and make it an ever improving place to live, shop, work and visit. I proudly believe we have greatly improved the sense of Community in Shawnee Hills.

With a considerable effort our Police force is the best it has ever been. We now want to take a step forward and equip our 2 main cruisers with defibrillators. This accompanied with the proper training could easily help save lives of our residents, your customers and workers and visitors to our Village. My reason for writing you is to ask each of you to donate in the name of CVS and Walgreen's a defibrillator that will be carried in our cruisers. With that we will make sure our residents know of your concern and dedication to the safety of all in the Village.

Recently our Police Chief Sean LeFever discussed this idea with the Concord Township Fire Chief Todd Fisher (a Village resident). He thought equipping our Police cruisers was a great idea and stated that we are both at the same events but you arrive 2 minutes before the Fire dept. does. That is a very convincing statement!

I want to thank you and greatly appreciate your timely help in this matter. Please let Shirley Roskoski our Village Fiscal Officer know your outcome. She can be reached in the Village office at 40 W. Reindeer 889-2824.

Thanks and the best year ever to you, your business and our Village!

Pat Monahan
Mayor

Pro Tem Report

Pro Tem Gauldin said that he has the committee assignments completed and since he needed three people on each committee except the Rules Committee since they only meet once required and maybe not again throughout the year so each member would have to sit on two committees and when he was deciding on who would be on each committee he was wanted to keep at a least one individual on the same committee so that we would retain some knowledge but he thinks it is important to take turns on each committee and that you leave somebody from the last seat on there as well to help things transfer well so the following motions were made:

It was moved by Gauldin, seconded by Dalvi to appoint Kris Garren, James Gauldin and Yvonne Clippinger to the Safety Committee. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Dalvi to appoint Kris Garren, Charlie Callender and Mike McVan to the Service Committee. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Clippinger to appoint Yvonne Clippinger, Mahesh Dalvi and James Gauldin to the Finance committee. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Garren to appoint Mahesh Dalvi, Charlie Callender and Mike McVan to the Utilities Committee. Following vote on the

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motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Clippinger to appoint Kris Garren and Charlie Callender to the Rules Committee. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Dalvi to appoint Charlie Callender to be the representative to the Delaware County Regional Planning Commission with James Gauldin as the alternate. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

President Pro Tem Gauldin said one of the other things that we need to do is that on the Board of Zoning Appeals, Jim Groves seat will be up this year and the seats of that Board are reconsidered each year by Council and he has talked to Jim and he is happy where he is at so it was moved by Gauldin, seconded by Callender to reappoint Jim Groves to a three year term on the Board of Zoning Appeals. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

President Pro Tem Gauldin said we need to establish two special committees and he wanted to speak on these first before making a motion. He said the first committee is the Comprehensive Plan Review Committee. This references back to an Ordinance we passed last year 46-2010 and this committee shall be charged with the review and the update of the current Shawnee Hills Comprehensive Plan. Its members shall meet as needed and work with the Delaware County Regional Planning Commission as needed to complete the changes. The committee term shall be active up through the date of December 31, 2011 or upon Council passed legislation adopting the committee's updated comprehensive plan for the Village whichever occurs first. The committee as he sees it should consist of Yvonne Clippinger, Mike McVan and Pat Monahan. Mayor Monahan said in the meetings with Delaware County he would like to ask Shirley to be part of that also if she would. He said the front end review we could probably shorten this process. Council member Clippinger said before we meet with Scott, which will be in March, because that is when our contract starts, it's a good idea to sit down and go through it and see what can be taken out, what we can keep in, and then when we meet with him he will direct us on how to move forward. It was moved by Gauldin, seconded by Clippinger to create a new special committee called the Comprehensive Plan Review Committee and this is in reference to Ordinance 46-2010. This committee shall be charged with the review and update of the current Shawnee Hills Comprehensive Plan. Its members shall meet as needed and work with the Delaware County Regional Planning Commission as needed to complete the charge. The committee term shall be active up through the date of December 31, 2011 or upon Council passed legislation adopting the committee's updated comprehensive plan for the Village whichever occurs first. The committee shall consist of Yvonne Clippinger, Mike McVan, Pat Monahan and Shirley Roskoski. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Dalvi to establish the second committee which is going to be called the Digital Communications Committee and this committee shall be charged with the creation of the new Shawnee Hills webpage. It will also be charged with recommendations and continuous improvement for the email client that serves Council, the Village Administration and/or bulk email

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communications to Village Residents similar to email newsletters and recommend to Council any hardware changes or upgrades needed internally or externally to achieve this charge. This committee shall be active up to the date of August 22, 2011. The committee members shall consist of Yvonne Clippinger, Mahesh Dalvi and Pat Monahan. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Pro Tem Gauldin said he thinks all these charges kind of work together as we work on the web page, they either interact closely or very similar in nature and he heard a discussion that maybe six months out would be what it would take so he went six months out and looked for a Monday that we would have a meeting and that is what he put our effective through date to. Mayor Monahan said we can always amend the date if needed. Pro Tem Gauldin said as this committee wraps up, he is curious to see how it interacts and works and whether or not we need a standing technical committee.

Pro Tem Gauldin reminded the committees to get their meeting times and dates to Shirley before January 28th. These meetings have to be posted by law so if we can get those dates and times put together that will help Shirley out as well and at the first meeting for the committees, a chair and other committee positions will need to be elected.

He said the next item he had is that, members of the Finance Committee, one of the things he would like to see on the agenda is that members of the building committee has requested an acceptable loan payment amount that is required for them and he would like see this overviewed and see if we can come up with a monthly payment that seems acceptable if we were going to get a loan for the building. He said he would like to see that run parallel with some of the building committee activities as well.

Mayor Monahan said he is still looking for people to sit on ABR and Planning and Zoning.

Pro Tem Gauldin said one of the things he noticed in our code is that the BZA is the only one that is not required to elect a Chair at the beginning of each year. This might be something that Rules can take a look at it.

It was moved by Clippinger, seconded by Gauldin to break for ten minutes. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Clippinger, seconded by Gauldin to reconvene. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Legislative Actions

Second Reading – Resolution 01-2011 – Sponsored by Mayor Monahan – A Resolution to increase the annual salary for Shirley Roskoski, Fiscal Officer for the Village of Shawnee Hills, Ohio

First Reading – Ordinance 02-2011 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the Fiscal year ending December 31, 2011 and declaring an emergency. Shirley said that she did not appropriate money for the Capital Projects Fund in the first ordinance and now that she has the Certificate of Estimated resources from Delaware County she needs to get this passed in order

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to pay the bills for the storm water project. It was moved by Clippinger, seconded by Gauldin that the rule requiring readings on three separate days be suspended and this ordinance shall pass on its first reading. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Gauldin, seconded by Dalvi to pass Ordinance 02-2011. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared Ordinance 02-2011 passed by a 6-0 vote.

Bills

It was moved by Gauldin, seconded by Callender to pay the bills in the amount of \$20,425.64. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer's Report

It was moved by Clippinger, seconded by Callender to approve the following treasurer's report: General Fund 96,490.08, Street Fund 31,649.63, State Highway Fund 4,092.64, Enforcement and Education Fund 1,800.00, Mayor's Court Computer Fund 7,519.67, Fire Fund 50,328.87, Weed Fund 7,966.99, TIF Fund 4,088.81, Veteran's Memorial Fund 553.18, Building Expansion Fund 700.00, Capital Projects Fund 108,916.00, Sewer Operating Fund 87,903.80, Sewer Replacement Fund 14,000.00, Storm Sewer Fund 9,925.05, Enterprise Debt Service Fund 13,738.16 and Enterprise Debt Service Reserve Fund 97,523.53 for a total of \$537,196.41. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Executive Session

It was moved by Gauldin, seconded by Garren to adjourn from regular session and move into executive session to discuss pending/threatening litigation and possible land purchase. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Clippinger to adjourn from executive session and move back into regular session. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Miscellaneous

Council member Garren said we passed a resolution for the easement with the City of Columbus and since things have fallen through do we need to rescind this resolution. Mayor Monahan said that we need to propose another resolution to repeal this resolution. Council member Garren said she would like this to be written as an emergency to keep Columbus from coming back on us and to close up all loose ends.

There being no further business, it was moved by Callender, seconded by Clippinger to adjourn until February 14, 2011. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the meeting adjourned at 9:00 p.m.

Fiscal Officer

Mayor

