

## Village of Shawnee Hills Council Meeting

August 8, 2011

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Charlie Callender, Yvonne Clippinger, Kris Garren, James Gauldin and Mike McVan

Absent: Mahesh Dalvi

Also Present: Fiscal Officer Shirley Roskoski, Administrator Ed Swanson and Solicitor Brian Zets

It was moved by McVan, seconded by Callender to approve the minutes of July 25, 2011 with the following amendment: on page 4 change the word they to the. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

It was moved by Callender, seconded by Garren to remove Ordinance 15-2011 from the table. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

It was moved by Clippinger, seconded by McVan to approve the agenda with the following amendment: add the second reading of Ordinance 15-2011. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion approved by a 5-0 vote.

### **Solicitor**

Brian Zets said he is still working with Mahesh and Brad Griffin on the website development agreement. He sent him over the agreement he had and Brad is going to run it past his attorney. He said Shirley sent him a quick question about the Armeni annexation and there is one last step that the Village will have to do, that is to approve or reject it within a certain time frame so that will be coming to Council soon. Brian said he worked on a high grass and weed issue.

### **Administrator**

Ed Swanson said that Dublin submitted their permit to work in our intersection on Dublin Road to install the water line for their water tower. Mayor Monahan asked if that was under the new permit fees. Ed said no, he did not know the fees had been raised and he talked to them prior to his surgery and told them how much it was and if Council wants he will go back to them and ask them for the rest of the money. Council member Clippinger said of course she wants the money. She asked if this was done before the ordinance was in place. Ed said the quote was said before the new legislation. Brian asked if the application was submitted before the new legislation was put in place. Ed said they did not, we just received it. Brian said the day the permit is submitted is the date you use for the cost of the permit.

Ed said that he has had several conversations with the ODOT Director and the Administrator about the maintenance of SR 745. It appears that according to Administrator Mitch Blackford, all we have to do is take care of the drainage and trim along the roadway. They are responsible for blacktopping, salting, plowing and striping of the surface.

Ed said that the road paving project has gone out for bid. Bid opening is scheduled for August 23<sup>rd</sup>. There is a review of bid documents and the contractor has 10 days to agree and send back the signed contract. Council has to vote on the contractor and accept him and the contractor has 45 days before he starts the project so this project may not start until November because of the three read process. They are going to try to speed up the process with the contractor. We can get a much better job if the temperature is 75 – 80 degrees then if it is 60-70 degrees.

Storts is back to do some odds and ends and will return later this fall to do the seeding. Ed said that of the \$30,000.00 contingency funds that we asked for we will be returning several thousand dollars of that.

Ed said that he and Shirley met with Jim Danes to discuss the Issue 2 funds that will be available next year and there is a resolution on the agenda tonight for a first reading. We will be asking for a grant, including our money, of \$240,000.00, of that 62,400.00 we will have to come up with. He said he talked with Sue Spiker and she said it would be better to get 2 or 3 more points by borrowing some of the money rather than putting in all of your own. She said 5% of our own is ok so we will put up \$12,000.00 of our own money, borrow \$50,400.00 for a seven year loan at 0% interest and ask for the rest in grant funds.

Columbus Asphalt will be coming back sometime next month to repair the sidewalks as they are still under warranty.

Ed said that he did get several calls about the storm water project, good and bad, while it was going on and he did get a letter from John Dunham about the height of the catch basins that were installed. One of them we did raise a couple of inches but the other one we did not change. He said that he had CPS send him a letter saying that the catch basins were installed at the proper height.

Council member Clippinger said that the weeds at E. Wyandotte and Dublin Road are high around the new fire hydrant and it is really hard to see when you are pulling out and the trees need trimmed also. She said the pine trees at E. Old Powell and Dublin Road are making it hard to see around also. She said the crosswalk sign is peeling and looks terrible.

Council member McVan said that the area around the new storm tile that was put in on Dublin Road has washed away.

### **Communications**

Mayor Monahan gave the following report:

I believe you all received the report for the Recent Activities of Code Enforcement and Maintenance – we have a lot of activities.

Along that line tonight you will have a 1<sup>st</sup> reading (to get the legislation started) of Resolution 16-2011. Last year both Ed and I recommended we attempt to get 1 or 2 more seasons out of our 2005 Dodge Ram truck. We did get the 1 very tough season (the truck's 7<sup>th</sup>) but did have a number of breakdowns. Fortunately our relationship with Concord Township helped us through. We have asked Finance to look through the quote we have and are asking for your help getting a new larger capacity 1 ton service truck.

Mark K will be working with Brian to bring forward a less cumbersome weed ordinance legislation that will hopefully address all the necessary steps.

**Mayor's Report**

Mayor Monahan gave the following report:

**MAYOR'S COURT REPORT**

*July, 2011*

<b>8,326.00</b>	<b>BALANCE BROUGHT FORWARD</b>
<b><u>DEPOSITS:</u></b>	
\$8,289.00	TRAFFIC RECEIPTS
\$8,289.00	<b>TOTAL RECEIPTS</b>
<b><u>DISBURSEMENTS:</u></b>	
537.50	TREASURER OF STATE
420.00	COMPUTER FUND
7,331.50	VILLAGE: GENERAL FUND
<b>8,289.00</b>	<b>TOTAL DISBURSEMENTS</b>
8,326.00	<i>BALANCE BROUGHT FORWARD</i>
8,289.00	<i>DISBURSEMENTS</i>
<b>37.00</b>	<b>BALANCE MAINTAINED IN CHECKING</b>

RESPECTFULLY SUBMITTED,  
 JOYCE A. ARMSTRONG  
 MAYOR'S COURT CLERK

We had a Tree Planting

One of our young residents, Henry Hebner, planted two trees behind our Veterans Memorial on Saturday, July 30th This was for a Cub Scout Project.

I want to thank Henry for his community Involvement.

Driving around you probably noticed the new Fire Hydrants that are being installed around the Village.

- Last week the new fire hydrant went in at W. Parkside and Dublin Rd on the S/W corner
- The hydrant at W Parkside and Hillcrest is in by the church.
- The hydrant at Shawnee Trail and Osage Drive is installed, just not sure it has been completed
- The hydrant at Shawnee Trail and E. Old Powell at the curve is in.
- I am not sure about E. Wyandotte and Dublin Rd. and W. Hiawatha and Hillcrest

I would like to ask Safety or Utilities (?) working with Ed and Chief Cooper to see where the next fire hydrants should be added.

Shirley what do we have in the Fire Levy fund that is ours to invest in infrastructure?

If the funds are available I would ask Safety and or Utilities to bring forward a proposal to continue to add more fire hydrants in recommended locations.

In meeting with Services last week I believe we were able to answer the questions and complete the site Survey to bring Ordinance 15-2011 off the table and proceed with consideration of the Right Of Way public parking Ordinance.

I will be working with Shirley and Brian to draft a permission for a Sidewalks piece of legislation.

I do want to thank The Safety Committee for the work on the restricted allowable parking on Buckeye dr. I will also be working with Brian and Shirley to draft the legislation for your consideration.

Mark K and I walked the locations for the street light. It was obvious that the street corners would be very problematic because of Utility Poles and street / stop sign interference. We settled on locations approximately 25 to 35 feet south of the street corners and I discussed this with Services at the mtg.

I do want to request that Council President Jim Gauldin, Solicitor Zets and I meet to bring closure to the signage work and prepare legislation for your consideration. So much good work was done by Jim on this over the past year and a half and we need to finalize it.

### **Committee Reports**

Council member Garren said that Safety met and the surveys on Buckeye Drive are in and we are going to work on making some changes to that legislation. We discussed possibly increasing work hours for the police department, we received a write up on what it would cost, kind of tiered, based on how we would go about it and we had some discussion around that. We have not moved forward as this is going to have to go to Finance. There were some incidents that occurred after hours when the police weren't in that triggered us to begin a discussion around that topic once again. We also discussed the agreement to repay costs and we are revisiting that and we tweaked the agreement a little bit and we will be discussing that further.

Council member Callender said that Service met on August 4<sup>th</sup> and he asked for the agenda change tonight. He said they did discuss Ordinance 15-2011 pertaining to the public parking in the Village and they discussed cutting back the number of locations to have public parking, one reason was for cost but more importantly, just to see how this public parking is going to work out for us. We thought that starting out with just one area, see how it works out and go from there. There were four proposed sites but we recommend East Canoe on the south side due to the existing businesses in that area and also that street itself is cut off, it is not a through street and there is plenty of room to maneuver in and out of those places. He said they also discussed the benches along the sidewalks and they came to the conclusion that as far as the size of the bench they would like to see them be a standard six foot bench and they also discussed where the Village is going to be maintaining them, to have them be either low or no maintenance. They did

talk about the benches and they are about \$1,100.00 each with a logo and installed. These are to be sponsored benches, either by individuals, businesses or maybe even groups that want to put their name on the bench. That way the Village wouldn't have to come up with the money to put the benches in. They did discuss making a motion down the road after Planning and Zoning takes a look at this to allow the benches to be sponsored. Brain said you will have to have a process in place that someone would be able to donate money and you would have to approve that.

Mayor Monahan said he knows that Finance has asked what it will cost for the parking lot, sidewalk and furniture for the new building. Mayor Monahan said it still boils down to what the bottom line dollar amount is that we can afford monthly.

### **Legislative Actions**

First Reading- Ordinance 18-2011 – Sponsored by Planning and Zoning and Mayor Monahan – An Ordinance creating and enacting Section 1121.12 of the Codified Ordinances of the Village of Shawnee Hills. This is basically the prohibiting of mobile homes.

First Reading- Resolution 15-2011 – A Resolution accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor. Shirley said this is something that we have to do every year and it is part of the budget process.

First Reading- Resolution 16-2011 – A Resolution authorizing the Mayor and Fiscal Officer to enter into a contract with Dollar Leasing Corp. for a lease purchase agreement for a 2012 Ford F-350 truck with snowplow and salt spreader

First Reading- Resolution 17-2011 – A Resolution authorizing the Village Administrator to submit a loan/grant application for road repairs to the Ohio Public Works Commission Local Transportation Improvement Program (LTIP)

It was moved by Callender, seconded by Garren to amend Ordinance 15-2011 to show just one location – East Canoe on the south side of the street. Following vote on the motion was recorded: Yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay none. Chair declared the motion passed by a 5-0 vote.

Second Reading – Ordinance 15-2011 – Amended - Sponsored by Mayor Monahan and the Service Committee – An Ordinance to amend Chapter 351.14(b) of the Codified Ordinances of the Village of Shawnee Hills, Ohio (Parking of Motor Vehicles)

### **Bills**

It was moved by Garren, seconded by McVan to pay the bills in the amount of \$29,002.66. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

### **Treasurer's Report**

It was moved by Gauldin, seconded by Callender to approve the following treasurer's report: General Fund 166,973.90, Street Fund 77,999.54, State Highway Fund 4,850.71, Enforcement and Education Fund 2,060.00, Mayor's Court Computer Fund 9,528.65, Fire Fund 125,174.29, Weed Fund 10,340.46, TIF Fund 15,907.20, Veteran's Memorial Fund 430.94, Building Expansion Fund 700.00, Capital Projects Fund 106,111.00, Sewer Operating Fund 77,417.50, Sewer Replacement Fund 54,000.00, Storm Sewer Fund 13,446.22, Enterprise Debt Service Fund 74,094.21, Enterprise Debt Service Reserve Fund 97,829.86 for a total of \$836,864.48. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

**Executive Session**

It was moved by Gauldin, seconded by Callender to adjourn from regular session and move into executive session to discuss pending and imminent litigation. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

It was moved by Gauldin, seconded by Callender to adjourn from executive session. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

It was moved by Gauldin, seconded by Callender to reconvene regular session. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

There being no further business, it was moved by Callender, seconded by McVan to adjourn until August 22, 2011. Following vote on the motion was recorded: yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Chair declared the meeting adjourned at 8:09 p.m.

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Fiscal Officer

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Mayor