

Village of Shawnee Hills Council Meeting

August 22, 2011

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Charlie Callender, Yvonne Clippinger, Mahesh Dalvi, Kris Garren, James Gauldin and Mike McVan

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

Absent: Administrator Ed Swanson

It was moved by Gauldin, seconded by Callender to approve the minutes of August 8, 2011 with the following amendment: under the question posed by the Finance committee regarding the cost of a new building, add: The Mayor said that it still boils down to what is the bottom line dollar amount that we can afford monthly. Following vote on the motion is recorded: Yea, 5; Callender, Clippinger, Garren, Gauldin and McVan. Nay, none. Abstain, one; Dalvi. Chair declared the motion passed by a 5-0 vote.

It was moved by Garren, seconded by Gauldin to approve the agenda. Following vote on the motion is recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian Zets said that Rod Davison, Legacy Design's attorney contacted him and Brian passed on the Village's intentions and that is the last he has heard from them. He said he worked with Ed a little bit on the right of way fees and permit issues with respect to the water tower in Dublin, he also worked with Ed and Shirley on the weed and high grass ordinance and there will be more to come on that, probably next Council meeting. Brian said he has the changes or suggestions for the web development contract and he has not had a chance to finalize it yet but we are real close to finalizing that agreement.

Mayor Monahan asked if the restricted parking on Buckeye Drive would be ready for the next meeting. Brian recommended that Council waits until Ordinance 15-2011 is approved and adopted otherwise we will have two pieces of legislation amending the same section.

Police Chief

Chief LeFever said he passed out a couple of things to Council tonight and he apologized for not getting them to Council earlier. He said that Sergeant Baron and Officer Laura Diamond are putting together a bicycle rodeo to be held September 3rd. They have gotten several sponsors for this event and it is going to be a bicycle safety kind of event.

The next item he supplied Council with is the Drive Sober or Get Pulled Over campaign that is going on right now. This is similar to the Click It or Ticket program.

Central Ohio Cops N Kids day is coming up September 11th in Westerville. This is a very cool event for kids and adults. We enjoy this every year and usually the department brings home some nice trophies.

Chief LeFever said that Sergeant Baron plays in the Pipes and Drum Band, which is a Scottish based Law Enforcement band and they play at funerals and memorials and things like that.

Sergeant Baron will be representing Shawnee Hills at several 9/11 ceremonies this year including one in Dublin and one in Westerville and he is also playing at the Cops N Kids event, followed later in the day by the Delaware Horse Parade which is the opening to the Brown Jug. Chief LeFever said he interviewed two candidates for auxiliary positions and they are finishing up with their backgrounds and the next step is to interview with the Mayor.

He met with Safety and Finance this month and there were some questions in regards to ways to get more coverage for late night hours, weekend hours, things like that. He provided both Safety and Finance with a couple of proposals, a couple of different layouts that they could look at and review. Mayor Monahan said the Chief was answering the question how could we do that, it wasn't a recommendation from the Chief, obviously to him it's to cover the weekends.

Chief LeFever said he is just wrapping up an eight month review of the policy and procedures manual for the Police Department. He is bringing things up to speed with things that have changed over the past few years since the first policy and procedure manuals were written. Brian has seen some of the things and there is some more that they will be sending to Brian for review. Right now they are putting everything together that we have pulled from other agencies that are CLEA Certified, which is basically the highest recommendation that you can get for Police Departments. He said within the next 30 days we should have a new Policy and Procedure Manual.

Communications

Mayor Monahan gave the following report:

I received a Thank you from the Ohio Wildlife Center

Thank you for your generosity and donation of \$300.00 to Ohio Wildlife Center. We truly appreciate your support. As a 501(c) non-profit organization, we rely on donations from members of the community; we could not do what we do without your help. We are very glad that this year's Shawnee Hills Picnic went so well (despite the heat!).

At our 7-24-11 Council meeting in the Mayor's Report I asked that we request a few Audits be performed because of the disparity in taxes paid 2010 to 2011. This was from the 7-15-11 Top 25 Report from RITA. Did we hear anything back from RITA?

We received the RITA top 25. I would ask Finance to look at this if you haven't.

I ask Shirley to request an audit of:

Quezada Real Estate Investment

Strader's Garden Center

Wendy's International

Walgreens

Shops of Shawnee Hills Inc.

The difference from 2010 is \$13,511.45. I understand variances from one year to another but I don't understand when Strader's and Walgreens are showing \$0.00 . We have received the current Top 25 report and it is showing a better picture of the above mentioned businesses.

I did receive a notice from the Ohio Municipal League about the 60th Annual conference at the Renaissance in Columbus on Sept 28th to 30th. I may try to attend an evening session but don't believe this buys us as much as attending the Annual Mayor's Conference so I am not asking to attend.

Mayor's Report

Mayor Monahan gave the following report:

There are a few current things we are working on

- 1) The donation of 3 lots to the Village that is contiguous to our "Park Land" on Park View. = I need to know what that will take. My assessment is we need a clear title to the land and a letter of what conditions they want on the donation (e.g. must be used as park land in the future, cannot be sold and if she has any naming they would require as a condition of the donation. I need to work with Brian and the donor to see what is next. More to come on this.
- 2) Safety and I would like to co sponsor legislation to allow restricted parking in designated areas on Buckeye Dr. I did not want to muddy Ordinance 15-2011 so I will be working with Shirley and Brian to bring this forward at our Sept. 12th mtg.
- 3) A question I pose to Brian = from what you said at the Council mtg. on 8-8-11 we don't need legislation to allow the benches along the sidewalk. My question is do we need to include anything in the legislation we have for the Commercial Area Plan? The reason I ask is if we spell out trees of a certain distance apart and size it seems logical that we would spell out a standard (to avoid non standard) sidewalk bench.

Planning and Zoning will be meeting tomorrow evening 8-23 at 7PM to look at Sidewalk and Park bench models from Dan Fortin and recommend placement, how many per block, and type. Hi Dan hope it's been a good summer.

I know you quoted us either \$600. + \$100. (for the logo) or \$700. + \$100. (don't remember) for the 6 ft black metal bench (like the 4 ft. you built for the Vets. Memorial). We would like to also have a metal plaque on the sponsored benches (see examples below)

Sponsored by The Shawnee Hills XYZ Co.

In loving memory of WC & LG Monahan and RT Larkins

Dan can you do a drawing of both placing the Village Logo's on each end of the bench or wherever you recommend and the sign in an appropriate spot? (two different drawings)

If you can provide me with the two drawings (soft copies) and a quote for the completed bench, Village Logo/s and the sponsor / remembrance plaque I intend to go to Planning and Zoning and get their recommendations both on the design and placement. I envision possibly 1 per block and in the future at a couple of passive parks we may have.

Ed Swanson is getting the installation costs so I will have a complete package.

I can take it to the Chamber and put it in the Village Newsletter. Dan thanks for your help and if you can give me an idea of how much time it would take from order to completion I can build that into the proposal!

Pat

Pat Monahan

Mayor Shawnee Hills, OH.

RESPONSE from Dan Fortin:

Subject: Re: Sidewalk benches

Pat

To manufacture custom benches will take 4-6 weeks.

Benches are all hot dip Galvanized before they get powder coated black.

The 6' long benches are \$700 each + \$100 for the Shawnee Hills logo (small donors plaque available at no extra cost). The bike racks will be no extra cost.

Thanks

Dan Fortin

Fortin Ironworks

Update on the Prestino property tear down

From: David M. Efland [mailto:defland@delawareohio.net]

Sent: Friday, August 19, 2011 9:55 AM

To: pat.monahan@shawneehillsoh.org

Cc: Comstock, Gus; Brown, Dottie

Subject: RE: 9732 Dublin Rd(Archived)

Wanted to let you know Mayor that the asbestos abatement is complete for all group C projects including this address. We just authorized the actual demo to proceed today. There is a bit more paperwork but the contractor should begin before too long. One note, is that our contracts do technically allow up to 180 days to complete the work I believe in part due to the fact that our contractors held there prices and bids open for probably about a year while we sorted out endless grant paperwork. This means that actual demo could not start for several months depending upon workflow of the contractor, but they have been informed we would appreciate this address being a priority.

David M. Efland, AICP

Director of Planning & Community Development

From: Ed Swanson [mailto:ed.swanson@shawneehillsoh.org]

Sent: Wednesday, August 17, 2011 11:53 AM

To: pat.monahan@shawneehillsoh.org

Cc: ed.swanson@shawneehillsoh.org

Subject: Storts/misc.

Pat, I met with Storts, CPS, Bob Grant (Jerry O.) had just left.

1. Storts will do some minor regrading of Bob's property.
2. Storts will redo a small, approximately 10 inch x 10 foot area where his driveway meets the road. He has been told it will stand out as the rest of his two year old driveway is spalling and deteriorating prematurely. He was offered a cash settlement but declined. Bottom line he is satisfied. All his other concerns have been resolved... posts etc.
3. I have agreed to release the rest of the money owed Stortz.
4. We came in slightly below the original project costs. We did not even need the contingency of 10 percent we were awarded, which Sue Spiker and Abbey DeHaven will appreciate. That should help our fiscal credibility by returning money that goes back in the pot.

5. Storms will return late fall to regrade and reseed necessary areas. This falls under "warranty work" and is good for one year.

Overall I think Storms stepped up and did a good job (after a rough start).
Thanks, Ed.

Rest of Ed's report:

- Bid opening for 2011 street resurfacing project is scheduled for 11:00 AM ,Tuesday August 23rd @ the Village office.
- Jim Danes and I continue to work on grant for 2012 roads.
- Submitted annual EPA report on our storm water efforts as required by the EPA in order to maintain our permit to manage storm water within the Village.
- Working with Chief Cooper to identify locations to install any further hydrants should funds be made available.

From: Pat Monahan [mailto:pmonahan@columbus.rr.com]

Sent: Thursday, August 18, 2011 5:12 PM

To: 'Sandra Puskarcik'

Subject: Can we talk about an issue that occurred today

About 5 months ago Shawnee Hills used Dublin's Right of Way Ordinances as a model to update ours. We were definitely the "Cheap Seats". We worked with our legal council prepared, proposed and passed a couple of months ago the Right of Way charges updating our own ordinance. This occurred when Ed Swanson was out recovering from surgery. So Ed had to call back and let Barb know what the charges would be = same as what Dublin would charge.

This afternoon Ed received a call from Paul Hammersmith and was disputing this charge. Ed explained it and let Paul know we used Dublin as our model. Ed suggested that if Paul wanted to come to our Council mtg. on this coming Monday night and request the fees be waived. Paul said he doubted that anyone would attend and may send a letter. Sandra, Paul stated to Ed "if Shawnee Hills doesn't wave these fees (I believe it is \$10,000. = same as Dublin) they (Dublin) would not be as likely to help us with the intersection"! I hope this isn't an approach that Dublin takes in all negotiations. As I remember Dublin is a part owner of the Glick and Dublin Rd. intersection. I believe the intersection isn't even on your 5 year plan is that correct.

Please remember this fee is so Dublin can put in a 12 inch pipe to the water tower that Dublin unilaterally chose to put here.

I would like to talk with you about this issue. Paul never asked to meet with us to talk it through and said they would probably only send a letter.

Thanks Sandra please let me know when we can talk!

Pat

Pat Monahan

Mayor Shawnee Hills, OH.

I believe the street light installation is to begin this week or next.

Pro Tem Report

Pro Tem Gauldin said the storm drain work was done on SR 745 at the north end of the Village and they have since patched or filled that culvert area and they have replaced that pipe with concrete and he has had a couple of residents say that there is quite a bump going over that and he drove it today and it is noticeable at least at a minimum and he does not know what is or what is not acceptable and asked if we could get a sign put up there. Mayor Monahan said there is quite a drop off on the east side of the road and Ed will be checking with ODOT to see if a guard rail could be put up.

Committee Reports

Council member Callender said that utilities did meet and the two things they discussed were; one was possibly refinancing the loan at the same time as we do the new building. Council member Dalvi said that has been discussed. Council member Callender said the second thing they talked about was the additional fire hydrants that the Mayor has already brought up tonight. He said they were in favor of trying to get more fire hydrants in the Village and they would like to see how they could move forward with that. Mayor Monahan said that Ed is talking with Chief Cooper to see what area he recommends next.

Council member Clippinger said that Finance Committee met on August 11th and they did go ahead and approve and are recommending tonight to Council to purchase the Ford 350 truck and they also worked on the budget for 2012. She said they are looking at a lot of things that people have been requesting and trying to see how the numbers are going to work out. One is the Police Department request which was spoken about this evening, we are looking at that and we are looking at the OPWC loan request that may be submitted this year and also she wanted to get an update on the Bond Attorney fees and Shirley has been in touch with Dennis Schwallie and she is recommending that he attend the next Finance meeting so that we can sit down and really get this nailed down. She said she is confused on how this works and until she can get her head wrapped around this she can't really give anybody a good estimate on whether or not we can afford this. We also looked at how to get some additional monies for road repair, we did talk about a capital projects fund that we can start to put the road money into and it has to be used at the five year mark. We are continuing to work on the budget and try to get that finalized at our next meeting.

Mayor Monahan said again the answer the Chief provided was not a recommendation by him to increase the hours; it was just answering a question posed to him. Mayor Monahan said the cleanest is to go with three full time and then do this and we went through some numbers on this and to his point if we look at a state of 16 hours or 20 hours more of police coverage what would it do for us. He thinks full coverage weekends, would be best. Council member Dalvi asked if there was a list for the 2012 requested costs. Council member Clippinger said she has what people have given her and that is what we talked about at Finance at the last meeting and we have the building which we did not even get to but we know that is on the agenda.

Council Member Clippinger said the Comprehensive Plan Review Committee met on August 16th and we have reviewed the overall plan and we are going to make our final comments to the Delaware County Regional Planning Commission and we are going to meet one more time to look over the updated material before we bring it to Council so that should hopefully be to Council in October.

Pro Tem Gauldin reminded the Rules Committee that they need to meet one time this year and maybe they could have a meeting right before a Council meeting if it works with everyone's schedule.

Legislative Actions

Third Reading- Ordinance 15-2011 – Amended – Sponsored by Mayor Monahan and the Service Committee – An Ordinance to amend Chapter 351.14(b) of the Codified Ordinances of the Village of Shawnee Hills, Ohio (Parking of Motor Vehicles). It was moved by Garren, seconded by Gauldin to pass Ordinance 15-2011. Following vote on the motion is recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chari declared Ordinance 15-2011 passed by a 6-0 vote.

Second Reading- Ordinance 18-2011 – Sponsored by Planning and Zoning and Mayor Monahan – An Ordinance creating and enacting Section 1121.12 of the Codified Ordinances of the Village of Shawnee Hills

Second Reading- Resolution 15-2011 – A Resolution accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Second Reading- Resolution 16-2011 – A Resolution authorizing the Mayor and Fiscal Officer to enter into a contract with Dollar Leasing Corp. for a lease purchase agreement for a 2012 Ford F-350 truck with snowplow and salt spreader

Second Reading - Resolution 17-2011 – A Resolution authorizing the Village Administrator to submit a loan/grant application for road repairs to the Ohio Public Works Commission Local Transportation Improvement Program (LTIP)

First Reading- Resolution 18-2011 – A Resolution to increase the rate of pay for Todd Ekleberry, Police Officer for the Village of Shawnee Hills, Ohio

First Reading- Resolution 19-2011 –A Resolution to increase the rate of pay for Sean LeFever. Police Chief for the Village of Shawnee Hills, Ohio

First Reading – Resolution 20-2011 – A Resolution to increase the rate of pay for Joyce Armstrong, Mayor's Court Clerk for the Village of Shawnee Hills, Ohio

Bills

It was moved by Garren, seconded by Gauldin to pay the bills in the amount of \$85,175.48. Following vote on the motion is recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer’s Report

It was moved by Garren, seconded by McVan to approve the following treasurer’s report: General Fund 205,137.44, Street Fund 94,211.92, State Highway Fund 4,908.98, Enforcement and Education Fund 2,060.00, Mayor’s Court Computer Fund 9,948.65, Fire Fund 172,597.63, Weed Fund 10,537.12, TIF Fund 24,510.29, Veteran’s Memorial Fund 530.94, Building Expansion Fund 700.00, Capital Projects Fund 106,111.00, Sewer Operating Fund 55,033.14, Sewer Replacement Fund 54,000.00, Storm Sewer Fund 14,298.65, Enterprise Debt Service Fund 80,005.20, Enterprise Debt Service Reserve Fund 97,829.86 for a total of \$932,420.82. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

There being no further business, it was moved by Garren, seconded by Callender to adjourn until September 12, 2011. Following vote on the motion was recorded: yea, 6; Callender, Clippinger, Dalvi, Garren, Gauldin and McVan. Chair declared the meeting adjourned at 7:48 p.m.

Fiscal Officer

Mayor