

## **Village of Shawnee Hills Council Meeting Minutes**

**June 27, 2016**

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mahesh Dalvi, James Gauldin, Douglas Gil, Dan Mathews, Mike McVan and Josh Vidor

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

### **Minutes**

It was moved by Vidor, seconded by McVan to approve the minutes from June 13, 2016. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

### **Agenda**

It was moved by McVan, seconded by Gauldin to approve the agenda. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

### **Solicitor**

Brian said today I was at an OVI pre-trial up in Delaware County which is a standard pre-trial but just a quick side note: for one of the cases the new body camera was part of that stop. They really have a great picture, it's a great video. It's a great tool for the police and himself as part of the prosecution of those cases. It's good to see the body cameras being used and being used well in those types of situations. They are very valuable for what we do as well in the prosecution of those cases.

He said I worked on the legislation that is before council tonight and I can answer any questions at that time and I also worked on some zoning, miscellaneous issues with Mark over the past couple of weeks.

### **Village Administrator**

Steve DeBolt gave the following report:

- The issue of what is the Village doing to become more sustainable was brought up at the last Council meeting. The Police Dept. has taken the lead in this area in the area of paperwork reduction, recycling, use of rechargeable batteries, non-idling PD vehicles, promotion of foot and bike patrols and use of electricity technology to reduce usage. We are also trying to reduce the use of paper at Village Hall, utilize recycling and use energy saving light bulbs.
- The Pavilion is under construction at the Park is on schedule to be completed within a week. The grading work in front of the swing set to reduce the steepness of the slope has

been done. Mark will be following up to seed it. 6 picnic tables (purchased for \$1270) and a plaque for the dedication have been ordered.

- This year's paving program will commence on July 18th. Strawser Paving Co. will be doing the work. We will also have them do the repainting of the crosswalks on Dublin Rd.
- Chris Tebbe will be rebidding the waterline project that had high costs from the original bid opening. He is contacting Delco Water about the possibility of piggy backing on one of their construction projects in an effort to reduce costs.
- Chris has provided an estimate of \$15,000 to update our storm water plan and he is also working on our annual EPA Report.
- The work to install new fencing behind the Police Dept. will be done in August for a cost of \$2472.50.
- The Village has been given the OK by the County Treasurer to pursue refinancing our USDA Sewer Loan. The new rate would start at 3.71% and be adjusted on a schedule every five years. Our current rate is 4.75%. The Village would save over \$270,000 over the 25 year term of the loan. The Village would also have the option to make pre-payments without penalty if it desires. It should be noted that the County Treasurer would have the right to adjust the rate after each 5 year increment but is not expected.
- Delaware County has a program in which they will spray areas of standing water for protection from mosquito breeding and we have identified a number of areas in the Village we will submit for consideration.
- I attended the MORPC Villages and Towns meeting last week and will attend an upcoming meeting on grants they are sponsoring in July. They had a short break-out session on hike and bike trails and we are continuing to explore that option for a connection with Dublin.
- We are continuing efforts to promote economic development in the Village and are working on a strategy with Delaware County Economic Development personnel.
- The swale constructed to handle storm water appears to be doing the intended diversion with two recent heavy rains. Some water was reported in the boat shop area but not substantial.
- Mark picked up the mower we purchased from Dublin, has it in use and works well. He and Richard continue to work on manhole inspections.

### **Police Chief Report**

Chief Baron said I am going to touch base first on some old business; the eco-friendly thing that Bella brought up at the last meeting. I am just going to highlight it and I will leave the list with Shirley if someone wants to look at it. Paperwork reduction, we are not printing out all our reports. We switched our policy manual over to an online function instead of printing out a five hundred page manual for every new officer and then changing it when changes come up. We do purchase recycled paper. Most of the products in our office are recycled. We recycle our paper. We use rechargeable batteries. For vehicles we still have the no idle policy in the village. The other thing we have done the past couple of months is to switch out all the lights in our cars to LEDs. They can run for a couple of hours with the car being shut off. This saves on fuel and emissions. Officers are encouraged to park their car and patrol businesses and residential areas on foot. We are going to revive a bit of a bicycle patrol aspect to our arsenal there. Our building

has been completely rewired for electricity. We installed motion sensors throughout our building so the lights will go off instead of relying on someone to flip a switch. We also installed LED lights outside instead of the standard CFL bulbs.

Chief Baron said that Mayor Monahan swore in Tom Earhart as a Sergeant. He has a lot of police experience. I have known Tom for several years and he is going to join us in a more of administrative function, training function and one of his tasks is going to be reviving the bicycle patrol.

He said last Friday night Officer Rock and Officer Marlin attended the county wide initiative OVI Checkpoint. I don't have any statistics on that yet.

Detective Waldenmyer attended the county wide investigators meeting.

We did attend, and we are very sorry to say our Chaplain's son passed away, the memorial service at the Dublin Powell Church of Christ. We helped with traffic control over there that day.

We did our required annual in service meeting on the 18<sup>th</sup>. We discussed some upcoming events and policy changes. One of the things that I implemented back in December was the full time supervisors will meet on a monthly basis. All supervisors, we have two auxiliary officers that are Sergeants, will meet quarterly and the department meets every six months. That way we can keep up to date with changes, we can keep up to date with what is going on in the department. We have been utilizing our Chaplains a lot. They come out to crime scenes with us. They go to police funerals. They go to other funerals in the village. We did purchase one of our Chaplains a dress uniform. If you look at all the other agencies their Chaplains come out in uniform and we are going to bring our Chaplain with us to the Click It or Ticket events and other events in the County. We will be hooking him up with Delaware County. There is a pool of Chaplains that go together and do different events so we will take part in that as well.

Safety Day is Saturday, August 13<sup>th</sup> and it starts at 4:00 p.m. at the church on Hillcrest. We would love to have everyone out. It is aimed at the kids but there will be plenty to do for everybody. We will again do a movie at the end of the night and that movie is Zootopia.

Chief Baron said I have been working on getting the policies out from Lexipol. I am hoping to have it done by the end of August.

Ostrander took the taser cameras and the Chief says thank you very much. Otherwise they would not have any cameras in their car, on their person or in the building so they greatly appreciate that.

We are asking that if anyone in the village is having a special event or are expecting a large crowd, whether it be a party or a peach truck, give us a heads up. That way we can mitigate that a little bit, it was a mess the other day on Dublin Road.

We had extra coverage out during the last storm and luckily we didn't get the high winds. We did get about five inches of rain in a few hours. No significant water standing in the village except for on private property. However, the areas northeast of us were closed down for twenty four hours due to flooding and they had significant damage.

## **Visitors**

Judy Stephenson said I am not here to talk about an individual. I do see now that this is a finalization on hiring. When I got to looking at some financials it appears to me that we finished last year with somewhere in the range of forty six thousand dollars which was good. I did not see any contingencies on there either. My concern is that you please not get into a situation where we wind up with so much money in salaries and benefits that we start to have financial issues. I am just asking all of you please be careful and think about those things.

I was around when Jeremy Amick first started here. I have nothing against him, it has more to do with the position that council has created.

Mayor Monahan said to that extent Judy, the Finance Committee has done an excellent job watching burn rates and working through all that. I believe there was more than forty six left last year.

Judy said according to what I saw in this paperwork. I am referring to the general fund, not everything combined, over time, you're right, you did have more money but if you take a look at the money that was received versus the money that was spent, of that carry over that you had, forty six thousand dollars of that was 2015 money. It's wonderful that we had any carry over but I also see the contingencies aren't there.

Mayor Monahan said we do have a rainy day fund that we started and in addition to that we are going to do an early payoff of one hundred thousand that we have set aside. Council has done a wonderful job and Finance in watching this.

Judy asked if the Finance Committee reviewed these issues before you do a new hire.

Mayor Monahan said sure.

Council member Mathews asked what contingency plan would you suggest.

Judy said a rainy day fund and I didn't see that.

Shirley said it is part of the general fund balance and it would not have shown up on the appropriations report that she gave to Judy.

Judy said it is good to know that a rainy day fund is set up. Congratulations to Jeremy, it is just the finances.

## **Communications**

Mayor Monahan gave the following report:

Yesterday I received the below email from Buckeye Dr. resident Zina Samoyloff

Good morning Pat,

Wanted to share another wonderful news about our Choir that you gracefully mentioned in Shawnee Hills' news before. There is a big article with photos in today's Columbus Dispatch' Art section. The Choir is now in Italy and right now as we speak, they are getting ready to perform in the Main Altar of St. Peter's Basilica in Vatican during a Sunday Mass. The company that organized the tour, Perform International, has 2 videos on their Facebook page about our kids in Lucca and Florence. If you or someone you know are getting Columbus Dispatch, could you please save the article for us? We wanted to have as many copies as possible.

Thank you and have a wonderful Sunday.

--

ZINA SAMOYLOFF

My Response to Zina:

Hi Zina congratulations. What a wonderful honor and experience!  
Pat

Kudos to the Shawnee Hills Civic Association for Dedicating this year's Aug 20th Pub Crawl to Jack Frambes. The tickets should be available on July 25th according to Robin Fellure.

### **Mayor's Report**

Mayor Monahan gave the following report:

- Just want to give Kudos to Dells Ice Cream for the great job painting their bldg. It looks great.
- Best of luck to the new owners of the Shawnee Cigar shop.

We met with Bob Lamb, Economic Development Director of Delaware County, about a number of issues. Steve is driving the meetings, to take the next step.

One item tying into my last conversation with Bill Trembly is the idea of attempting to attract a Dunkin Doughnuts into the old Champagne Bank location in the Shopping center. Bob has a contact and is pursuing that.

With the fixing of the code violations at Cedarbrook as concurred by Cedarbrook's attorney Rob Rishel, Brian, Chris Tebbe and Mark K it appears that the Glick Rd flooding safety issue is resolved. The Cedarbrook obstructions were the largest contributor to the flooding of Glick Rd and with the 4.5 inches of rain we had last week that flooding didn't occur and the swale appears to have worked as designed.

The Pavilion in Memorial Park is under construction and looks good. We will have an ice cream social and grill hot dogs at the pavilion on Sunday July 10<sup>th</sup> from 3:30 PM to 6 PM to celebrate our Village 75<sup>th</sup> birthday. Please plan to join us all!

This notice will be in the Official Newsletter. We will also have in addition to a Web site requirements collection slip in the Newsletter and at the July 10th event a mtg. scheduled on July 18th at 7PM to get and refine website requirements.

There is a Planning and Zoning meeting scheduled for tomorrow evening Jun 28th at 6:30 in the Municipal bldg.

Delligatti's will be presenting a request to rezone from NC to GC

Email I received from Mark K on 6-14:

Pat,

Just a heads up on something I'm working on with Chad Delligatti. owner of Dells and 9280 Dublin Rd.

#1 Where Danay's used to be "House of Wines" from Worthington is moving in.

#2 Ribman wants to move in where the Hair loft was...Smoker/ kitchen rig out back..... carry out and Dining area.

In order to sell wine by the glass they would need to get Zoning Changed from NC to GC

Site improvements would need to be done also...Pave rear parking area, Additional screening to rear, possible Variance to add head in parking on E. Old Powell rd.

I told Chad the key factor is getting rezoned and he needs to start with P&Z.

I will be getting him the paper work to rezone

Code Enforcement Officer  
Village of Shawnee Hills, Ohio

Last Thursday we interviewed, after the background check, Sgt. Tom Earhart and I offered him a commission to our Shawnee Hills Police Dept.

On Jun 15th to 17th I attended the Ohio Mayor's conference held in Dublin. We received praise from Dublin City Manager Dana McDaniel for our work together as neighboring communities. I want to thank Steve for his reaching out to continue our strong relationships with MORPC and Delaware County. We are meeting with Ferzan, the Delaware County Administrator later this week. Ferzan was formerly the ODOT District 6 Deputy Director and a friend of the Village.

### **Pro Tem Report**

Pro Tem Mathews said I just wanted to piggyback what Steve and the Mayor have already mentioned. We did have lunch with Bob Lamb, Delaware County Economic Development, and I think he is going to be pretty helpful to us as far as attracting businesses, what steps we can take, what incentives we can offer and I think going forward he will be a good asset for us.

### **Committee Reports**

Council member Gauldin said Finance met and we discussed the possible sewer reduction rate that's coming up and we have been told that there will be numbers here by the next council meeting so we are hoping to be able to run those through UST just ahead of time to make sure that there wasn't anything that a second set of eyes couldn't bring up. We also spoke about the food trucks and made a motion that council consider a \$250.00 yearly permit and with that if council would consider a special event exclusion from that permit. Permits in different colors so that the Police can easily see thus reducing our work load on that and even consider a one day license for fifty dollars. This is to try to take care of some of the administrative costs that we are seeing with possible food trucks in the future.

We also spoke briefly about the drainage plan. We have an update that is being created and to finish that it will be fifteen thousand dollars. That drainage plan needs to be in place so that we can then move forward with any other kind of drainage work in the village. There was a motion and an approval to spend up to fifteen thousand dollars to get that plan into place.

Lastly, we spoke about the website and as we work as a council to try to include the public's desired content in this website we made a motion to approve up to ten thousand dollars to go out

and start the process of not only the green light project but a process of understanding of what it is going to take to get this done and implemented.

**Legislative Actions**

First Reading- Resolution 11-2016- A Resolution concurring with the Mayor’s appointment of Jeremy Amick as a Full-time Police Officer for the Village of Shawnee Hills, Ohio and declaring an emergency. It was moved by Dalvi, seconded by Mathews that the rule requiring three readings be suspended and this resolution shall pass on its first reading. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Gauldin, seconded by Dalvi to adopt Resolution 11-2016 as an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

First Reading- Ordinance 14-2016- Sponsored by the Rules Committee- An Ordinance to amend Section 121.02(C)(5) (Committee Meetings) of the Codified Ordinances of the Village of Shawnee Hills.

**Bills**

It was moved by Mathews, seconded by Gauldin to approve the bills in the amount of \$32,294.53. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

**Treasurer’s Report**

It was moved by McVan, seconded by Gauldin to approve the following treasurer’s report:

General	248,973.77	Fire	86,557.83
Street	223,538.17	Weed	2,762.47
State Highway	12,479.54	TIF	19,852.48
Parks and Recreation	900.00	TIF 2	9,080.96
PD Body Armor	94.43	Veteran’s Mem.	98.97
Cont. Prof. Training	2,480.00	Sewer Oper.	43,763.88
Drug Law Enf.	200.00	Sewer Repl.	181,000.00
Indigent Drivers	385.84	Storm Sewer	2,157.59
Enfct. and Education	2,010.00	Debt Service	109,353.96
Court Computer	5,195.53	Debt Reserve	100,652.31

For a total of \$1,051,537.73.

Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

**Adjournment**

There being no further business, it was moved by Gauldin, seconded by McVan to adjourn until July 11, 2016. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the meeting adjourned at 7:33 p.m.

