

Village of Shawnee Hills Council Meeting Minutes

January 26, 2015

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Charlie Callender, James Gauldin, Dan Mathews, Mike McVan and Josh Vidor

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

Minutes

It was moved by Callender, seconded by Mathews to approve the minutes from January 12, 2015 with the following amendments: on page one, last sentence, change the word make to propose. On page 2, middle of page, change the word aid to said. On page 4 correct the spelling of Monahan. On page six change the amount 232,369.00 to 213,848.83 and on page 7 change rolling to rowing. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Agenda

It was moved by Vidor, seconded by Dalvi to approve the agenda. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian said that he worked with Shirley and Mark on a variance application that was filed for 130 E Cuyuga. He said this was for an increase in site coverage by one percent.

Brian said he also worked on the public records retention schedule and that legislation is before Council tonight. This is with respect to the police cruiser videos and the body worn cameras. There may be more to come later on other sections of the policy, just cleaning up the language. He said he also worked on some general zoning matters. He attended the Planning and Zoning Commission meeting last month and there is one tomorrow night and I have been working on putting together different language from different codes with respect to possible PUD's (Planned Unit Development). He said this is in the early stages and there will be more to come on this.

Village Administrator

Mayor Monahan read the following report from Ed as he is not present tonight.

Met with Chris Tebbe about several things, including the hydrants and water line extension as proposed by Del Co Water and Concord Fire. He agrees it is a good plan and I told him to be prepared to have drawings and advertisement ready for summer/fall construction.

Addressed some code violations since Mark can't. Mayor Monahan said some of that was the over usage of temporary signage.

Met with Bill Pizzino about getting plans drawn for an ADA bathroom.

Met with Aspen Energy again on a natural gas aggregation plan. I need to have him further present to UST Committee so that if we want to proceed we can get it on the ballot. Much like our electric aggregate plan we adopted

Police Chief Report

Chief LeFever said they have had a new intern for about a month now. We try to bring in interns a couple of times a year. They help us do a lot of the filing, a lot of the administrative stuff that gets backed up and we also put them out in the cars and they get to experience law enforcement. Our last intern was from Tiffin University. This intern is from the Delaware Area Career Center and based on what program they are in, whether it is law enforcement or law enforcement administration, they have x number of hours that they have to put in to get credit. This intern needs one hundred and forty hours. His name is John Veech. We will have someone else coming in shortly after he is done.

Chief LeFever said the new cruiser is ordered. I think actually the papers are signed on that and everything, right. Shirley said that Ed sent a letter saying go ahead and order it.

Chief LeFever said we did get the 2016 and it is our understanding that it is literally going to be maybe a couple weeks different in delivery time. It actually worked out pretty well for us.

He said he has a tentative meeting; I am trying to solidify this, with both the owners of the Bogey next week. I just want to get an early start this year instead of having emergency legislation come through two weeks before the tournament. I am going to make some recommended changes this year due to some noise issues and violations we had last year. Start the ball rolling on that early this year so maybe we can get legislation in front of Council a little more reasonably. Mayor Monahan said he asked Sean to bring up to them the fact that I think they took a little bit of advantage of our good nature last year when all of a sudden we have some kind of crazy music very loud at one in the morning. I do expect us to exercise it and if they choose not to comply with what they agree to I expect us to do what we need to do. We would much rather work together, get an early start.

Chief LeFever said we recently completed our department yearly evaluations (employee reviews). Some of those may be a six month review or an FTO review for people that are still in their training but our annual evaluations are complete. Most of them have been administered out to the officers by their supervisors but we still have a couple of people that, due to scheduling, we haven't got theirs delivered yet. He said overall 2014 was a pretty good year. Performance was up, very few disciplinary issues as a result of performance or resulting out of performance or things like that.

Chief LeFever said recently we had our police department first rewards dinner. Usually we just had a mandatory meeting come first of the year and we gave everybody who had a certificate or a ribbon or a medal or something coming, we gave them out there. This year we decided to try the awards dinner and we got the side room at Iacono's. This was kind of a casual environment and everybody could just relax and bring their families. We had a good turnout from the police department and the Mayor stopped by and thanked everybody for their hard work. Our Chaplain, Bill Clark, stopped by, he and his wife, stayed for the whole event and it was just a really good time and hopefully that is something we are going to see for years to come.

Chief LeFever said one of the things that took place at that dinner was that Corporal Cullen was promoted back up to Sergeant. He has really stepped up in the last six months to a year and done

a good job with us. He has a great knowledge and oversight of patrol so he is going to be Sergeant in charge of patrol. There is no pay difference there, it will stay the same.

Visitors

Communications

Mayor Monahan gave the following report:

I received the following email:

From: George Mason [mailto:gmasonsr@hotmail.com]

Sent: Sunday, January 18, 2015 9:40 PM

To: Pat Monahan

Subject: Officer Amick

Mayor Monahan and Members of Council.

This is a letter of Commendation for Officer Jeremy Amick.

I was in the Church parking lot, breaking up the ice, to make Way for the folks coming to Church. As I was doing that, Officer Amick stopped, on his way and asked if he could do that for me. He worked very hard, to break up that ice. I certainly appreciated it. He saved me a lot of time and effort. He also assisted the folks coming to Church, in the morning, while he was on duty. We are thankful to have him, on the Police force.

George E. Mason Sr. Pastor

Shawnee Hills Community Church

Summarize from OWC:

2015 Wildlife Camp Issue!

Registration for OWC's 2015 Spring and Summer Wildlife Camps is **NOW OPEN!** Children ages 4 to 16 can participate in a camp experience that is unique in the state of Ohio; in fact, only a handful of centers in the U.S. offer this kind of hands-on wildlife experience.

REGISTER TODAY!

Spring Wildlife Camp:

Spring Break Wildlife Camp (ages 4-12)

Backyard Explorers

Monday, March 30th - Thursday, April 2nd; 9 a.m.- 4 p.m. daily

Wildlife Summer Camps:

WildCare (ages 7-12)

Keepers of the Wild

Monday - Thursday 9 a.m.-3 p.m. and Friday 9 a.m.-Noon

Choose from the following dates:

June 15th-19th July 6th-10th August 3rd-7th

June 22nd-26th July 20th-24th August 10th-14th

SCRAM! Camp (ages 13-16)

Homeward Bound: Reuniting Wild Families

Monday - Thursday 9 a.m.-3 p.m. and Friday 9 a.m.-Noon

July 13th-17th

Owlets Summer Camp (ages 4-6)

Wild About Water

AM Session: 9 a.m.-Noon

PM Session: 1:30 p.m.-4:30 p.m.

Choose from the following dates:

June 29th-July 1st

July 27th-29th

Space is limited, so register today!

RITA will be giving us an update shortly on the Business Audit. This will net The Village unpaid and future taxes.

Mayor's Report

Mayor Monahan gave the following report:

Anyone having an article for the Newsletter please have it to me by Noon Wed.

The Annual Business Advisory mtg. will be held on Wed Feb 4th. This is a good time for a dialogue with our local businesses on how we can work together.

I will remind them to make sure they and their employees are paying income taxes to the Village.

I do believe placing Powell in their address adds to the confusion. If they used the 9 digit Zip Code it would help alleviate some of the tax issues..

I have let Ed and Mark know we are not to take ANY applications that do not show Shawnee Hills in the address.

I do ask that Service in addition to reviewing and recommending the Water Line and Fire hydrant recommendation that you get as earlyh a start as possible on the roads this year.

I do want to thanks Bill Trembly, Mahesh and Dan on the continuing effort for Economic Development. More to come on this.

Planning and Zoning will meet tomorrow evening and with Brian's help continue the investigation of PUDs.

Pro Tem Report

Pro Tem Mathews asked the committees to let Shirley know when they are going to meet so that she can get the meetings posted.

Committee Reports

Council member Dalvi said that Finance met and had a very productive meeting. I want to commend Shirley for preparing the content that we had asked her to prepare. We ended 2014 very strong financially. Going into 2015 one of the things we did in the meeting is we reviewed all the things that was planned to do in 2015. Some were capital projects, some were ongoing work and some decisions needed to be made. For example, the ninety thousand dollars sitting in a capital projects fund and we decided to pay the sidewalk loan down with those funds. We have a reappropriation ordinance in front of council tonight and we can go over that during the legislation reading. There are a couple of other key decisions that we need to make from the finance committee but we are waiting for some more information to make those decisions. The idea is to get some of the projects approved right away and it gives a good picture financially of where we stand.

Council member Dalvi said on economic development we had a great meeting last Saturday with Bill Trembly. He asked to meet with us and he is aligned with us in terms of the plan he has for the shopping center. He walked us through a concept he had and there was a lot of information sharing going on and I feel positive that this will eventually lead to something successful and something nice for our village in that location. Council member Callender asked if there was a time table for when things will happen. Council member Dalvi said this is a slow moving process but there is some traction in terms of what he is doing himself. We just need to keep the momentum going, keep the conversation going, keep the information going and form our end see what we can do to help him out. Mayor Monahan said we are setting a meeting in three weeks to follow up. This is the most movement I have seen.

Legislative Actions

First Reading- Ordinance 01-2015- An Ordinance to amend Section 1307.04(4) (Maintenance of Premises) of the Codified Ordinances of the Village of Shawnee Hills. Brian said the version in affect today says you can't keep it in any yard and we are changing it to any premise because there were some word semantics by people of well this is in my driveway or in my walk, not in my yard. We fully intended the word yard to mean your parcel but we were running into some people who thought they were clever so we will change the language to better reflect what we meant, and that is you can't keep the stuff anywhere on your parcel. We also reduced the time period from ten days to forty eight hours.

First Reading- Ordinance 02-2015- An Ordinance to amend the Village of Shawnee Hills Records Retention Schedule, Section 7 (Police Records) and declaring an emergency. Chief LeFever said when we looked into the body worn cameras that also made me look a little closer at our retention policy and I noticed that not only did we not have any retention schedule for video of body worn cameras but we actually had no retention for our current video, which would be our in car cruiser video so Brian did his research and found the timeframe that most places were going with right now. The reason we are trying to make it an emergency is because the sooner we get this done through council and it has to go through another process and once that is done we can start using the body worn cameras. Council member Dalvi asked where is this being stored now. The Chief said we have an online storage for the tasers and there is another brand that we are testing and it has an in house software that will manage that and what we are going to go with long term, I don't know. Brian said we also dialed down a couple of other records that were just unnecessarily long so we dialed them back to three years. It was moved by Dalvi, seconded by Vidor to suspend with the second and third readings and declare Ordinance 02-2015 an emergency. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Dalvi, seconded by Gauldin to adopt Ordinance 02-2015 as an emergency. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared Ordinance 02-2015 adopted by a 6-0 vote.

First Reading – Ordinance 03-2015- An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2015. Council member Dalvi said under Lands and Buildings there were a couple of things approved: the municipal parking lot and the five street lights. We also approved a thirty thousand dollar transfer to the street fund which was a request made last year. We also made a transfer of five thousand dollars to the rainy day fund so we have now officially kicked off our rainy day fund. The other one is the ninety thousand dollar principal payment to the sidewalk loan. We have carried this over for two years so this year we decided to pay down the loan. So those are a couple of decisions we have made from a finance committee perspective and we went through a prioritization process, there were many others which we have deferred. This is what we have approved going forward. Council member Callender said he would be in favor of paying down the sidewalk loan as soon as possible.

Bills

It was moved by Vidor, seconded by Mathews to approve the bills in the amount of \$18,755.55. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer's Report

It was moved by Dalvi, seconded by Callender to approve the following treasurer's report: General Fund 226,687.50, Street Fund 14,425.40, State Highway Fund 8,486.03, PD Body Armor Fund 542.83, Drug Law Enforcement Fund 717.00, Indigent Drivers Interlock Fund 385.84, Enforcement and Education Fund 2,010.00, Mayor's Court Computer Fund 7,323.61, Fire Fund 71,758.44, Weed Fund 7,780.36, TIF Fund 2,050.47, TIF 2 Fund 1,743.36, Veteran's Memorial Fund 98.97, Capital Projects Building Fund 90,065.76, Capital Projects 9484 Dublin

Rd. Fund 5,770.25, Sewer Operating Fund 90,547.45, Sewer Replacement Fund 126,000.00, Storm Sewer Fund 4,492.39, Enterprise Debt Service Fund 76,303.38 and Enterprise Debt Service Reserve Fund 99,775.85 for a total of \$836,964.89. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Miscellaneous Business

Chief LeFever asked Safety if they would keep the safety committee meeting on the second Wednesday at 7 p.m. They said yes.

Adjournment

There being no further business, it was moved by Dalvi, seconded by Gauldin to adjourn until February 9, 2015. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the meeting adjourned at 7:37 p.m.

Fiscal Officer

Mayor