

Village of Shawnee Hills Council Meeting Minutes

July 28, 2014

Mayor Monahan called the meeting to order at 7:00p.m.

Council in Attendance: Charlie Callender, Mahesh Dalvi, James Gauldin, Dan Mathews, Mike McVan and Josh Vidor

Also Present: Fiscal Officer Shirley Roskoski and Administrator Ed Swanson

It was moved by Dalvi, seconded by Callender to approve the minutes from July 14, 2014. Following vote on the motion is recorded: yea, 5; Callender, Dalvi, Gauldin, Mathews and McVan. Nay, none. Abstain, one, Vidor. Chair declared the motion passed by a 6-0 vote.

It was moved by Callender, seconded by Gauldin to approve the agenda. Following vote on the motion is recorded; yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Administrator

Ed said he addressed several zoning issues with Mark and Brian this past week including attending a Planning and Zoning meeting with Brian and Mark. He said we will talk about that meeting next month when Brian is here. Ed said he had several meeting with the engineer and contractor for the sidewalk project. He said we are not on the schedule yet for the paving since we just got the contract approved and signed. He said he also had several conversations with the City of Dublin in regards to the intersection project.

Police Chief

Chief LeFever welcomed our new Council member Josh Vidor. He said that he was out of town last week in Nevada to renew his instructor credentials for the FEMA classes that he teaches. He said he teaches those here interagency and he teaches at other agencies and also the Delaware County EMA as they put him through them and help with the classes. He said it is good training, it is free, and it's paid for by the Federal Government so it doesn't cost the Village anything. He said they did host a taser training class here recently. It was held at Concord Township. We do that once a year and in return for that we get several instructor spots as well so we can certify our officers to be taser instructors thus saving us about \$100.00 a head having to send guys to instructor school. We can do that all in house because we hosted the class.

He said in regards to the intersection project, there really has not been a lot of change since the last time we met. The speed bumps are in and they are over at the police department. He spoke with Mark today as far as getting them installed. The signs are up and some of them are still covered.

Chief LeFever said that some officers are out doing special duty this week. We were approached by the utility companies and they want a special duty officer out there while they are doing work for the intersection project.

He said that Officer Chuck Moran has submitted his resignation today. He accepted a full time offer with the Bureau of Criminal Identification. This is requiring him to move to Richfield Ohio. He was a great officer for us and he did a great job.

Chief LeFever said we received the first two radios that we ordered and we will be reimbursed for them through a grant that we were awarded. We had originally applied for a grant to get six radios and they cost about \$3,300.00 each. We were not awarded the full amount just because of limited money in the budget this year. We were granted a little over \$6,600.00 which paid for two radios. He said he did appeal that decision and we did get approved for two additional radios and we will be applying for this same grant again next year.

Chief LeFever said we have an upcoming event being sponsored by National Night Out which a lot of you probably read about in the newsletter. It is coming together great, much better than we thought. Our theory behind participating in National Night Out this year was previously we had the Dam Jam or different things within the community like the Bike Rodeo we did for a couple of years and we did Indent A Kid a couple of years, any one of those things never really generated the kind of crowd that we really would need to justify that kind of spending on an event. Our goal here was to get in this national program that's supported all across the country. It is all done on the same night at the same time, Powell is doing it, Dublin is doing it, all the way from here to Phoenix Arizona. It is a great resource because a lot of the promotional stuff or a lot of the advertising is done for us which is great. He said a couple of other agencies are doing scavenger hunts, we are doing a movie, Despicable Me 2, and we are bringing in a big inflatable screen, a bounce house, dunk a cop, all kinds of fun and games for adults and children, tons of prizes. Basically the mission or our thing is that any kid should be able to come to this with five dollars in their pocket and leave entertained with prizes and things in their pocket and a full belly. He said this will be held August 5th from 4:00 p.m. until 10:30p.m. due to showing the outdoor movie. Delaware County has offered to bring down one of their K-9's for us and Med flight is going to land a helicopter, the Wildlife center is bringing some animals down and Concord Township is bringing down their burn house.

He said they will also be attending Cops and Kids day in Westerville the first week of September.

Visitors

Sean Parker from Boy Scout Troop 117 was present and he said that his troop is out of St. Bridget's Church and he is a star scout and he is working on his Citizenship in the Community badge and his requirement is to attend a local city government meeting and that is why he is here tonight.

Communications

Mayor Monahan gave the following report:

I believe we all received the Delaware General Health District DAC Newsletter.

There was mention of Mosquitoes. I noticed Dublin had a mosquito fogging notice posted South on Dublin Rd. We do have a mosquito trap in the Village and it is inspected by Delaware Health. If any West Nile was to be discovered and it hasn't I will request our area be fogged for mosquitoes.

The best thing we can do is eliminate standing water wherever possible.

We did have a request from a resident to place a no fishing sign at the retention pond at Buckeye. Relatively young kids were fishing not accompanied by an adult. The sign was installed.

I was given a copy of a letter sent by Larry Burchfield on July 10th to the Facility Manager of the Zoo concerning the Saturday back up into the Village caused by Zoo events
I intend to follow up and also ask for their help on this subject.

Mayor's Report

Mayor Monahan gave the following report:

I want to welcome Josh Vidor to Council. After his many years of service on BZA and your action appointing Josh at the 7-14-14 Council meeting I swore him in on the 17th.

The Newsletter went out last week announcing the dates of the Road closure. On Friday Dublin sent an email that the closure dates would be now posted as Aug 11th thru August 25th. I sent them the below email.

Tina please do not post that Dublin Rd. will be closed Aug 11th through the 25th. We have done a tremendous amount of work making sure our residents, The businesses and the businesses customers know the 11th through the 22nd, We will look foolish with the third date being published.

With the proposed change the only date the contractor would pick up is Monday the 25th unless they intend to work that weekend. If they do I propose working the weekend of the 16th and 17th. If delayed by weather and Monday the 25th is necessary then the sign can be changed.

Tina we have gone to great lengths to get those days out, wrote and mailed a Newsletter, updated our website, hand delivered the newsletter to all the businesses, developed our plan for traffic calming which includes scheduling of patrols.

I respectfully request that we stay with the second and published schedule and if weather necessitates using Monday the 25th then the signage can be changed. I really don't want to redo all the aforementioned effort for picking up the one day.

Thanks!

Pat

I want to congratulate the Chief on completing his training last week. Additionally it was completed at no cost to the Village.

I have received a number of compliments on the sidewalks. My response is a built in complement = that's what happens when people work together.

Committee Reports

Council member Dalvi said that Finance met tonight before this meeting. We invited our Village Administrator Ed to walk us through some of his projected spends or asks for the remainder of the year and most likely move into 2015. Ed walked through all the projects that need to be done, mostly infrastructure related and two decisions were made today. One was that finance approved the reappropriation of some money around the two cross walks that are needed upon the completion of the sidewalk and two street lights to be installed on the electric poles along Dublin Road. We will be working proactively with Ed to plan what the spend will be in 2015.

Council member Gauldin said that UST met on Monday and discussed many topics to get up to speed and he was elected Chairperson of this committee. He said the first item on the agenda was the website and we discussed the start of trying to put together a proposal to find a company that can not only host our website but also host our email client. We have used our current email for a number of years now and it was a good, cheap option to start but we are starting to see some limitations with it so we think now is a good time to revisit all that. The next thing we discussed was we have some billing for the sewers that are behind, these are individuals around the area that owe some money and we have asked Brian to give us some legal guidance on that and we are going to talk about that at our next meeting to see how we are going to pursue that . He said they also discussed and they are asking Council as well as Finance to consider \$30,000.00 for the road fund to be put back every year from the general fund and that would be effective for the first of January 2015 to help offset our paving issues that we have every year. We are getting tighter and tighter on money in the street fund. He said we would like to propose that we begin a project plan that could be nearly finalized sometime by October so that we can start having projects together and get that information to finance to hopefully get ahead of the game as we start working for projects and working on our financing for them. Council member Dalvi said that would be good. Council member Gauldin said on that project plan we had talked a bit about one of the main roads here that we will have on that plan that we will bring forward. It's one of the major arteries in the area that we need to look at.

Legislative Actions

First Reading- Ordinance 18-2014 – An Ordinance to repeal Ordinance 07-2013 and amend Section 1133.01(a) of the Codified Ordinances of the Village of Shawnee Hills and declaring an emergency. Mayor Monahan said we passed in 2013 an ordinance that put the Council President on the BZA because there was no continuity between Council and BZA so when something came up they were making decisions kind of in the dark on that. Because of the fact that we have Josh who has served on the BZA for nine years, which is commendable, but I will say is that if we repeal this what we are really doing is replacing the language that says President Pro Tempore of Council and replacing it with representative of Council and the President of Council is also considered a representative of council the same as happens on Planning and Zoning. Council member Dalvi said why would we do that. What's wrong with having the Pro Tem on there. Mayor Monahan said so right now Josh, with nine years on BZA, if you pass this, he could be the Council representative on there. Council member Dalvi said I understood that. I think the idea is to have other people also experience that stuff, the questions is we did that because we had an issue and that is why we put the Pro Tem in there. Mayor Monahan said if we do this we would still need another representative for BZA but we don't need two more people and Pro Tem Mathews will be able to be the representative to Planning and Zoning of which he has experience being on that board and he has not attended any BZA meetings this year. Council member Dalvi asked should the wording say it could be the President Pro Tem or a Council member so we have that option. Mayor Monahan said it is a council representative and the President of Council is a council representative. He said to that point planning and zoning is just a representative of council. Council member Dalvi said what I am suggesting is that we can say by default that if no one is there, we can say the Pro Tem would be there. Council member Gauldin said when we did this I was Pro Tem at the time and I kind of took that on and I think that is why the wording went the way it did. From what I remember I don't see that there isn't any reason that it can't be any

member of council, but as I recall at the time it was easier for me to step into that role. Mayor Monahan said but nothing by using representative of council precludes the pro tem from being on it. It was moved by Dalvi, seconded by Mathews to suspend with the second and third readings and declare Ordinance 18-2014 an emergency. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Gauldin, seconded by Dalvi to adopt Ordinance 18-2014. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared Ordinance 18-2014 passed by a 6-0 vote.

First Reading- Ordinance 19-2014 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2014 and declaring an emergency. Shirley said this is just for the Memorial Park sidewalk project and she said she only budgeted \$7,000.00 and it is costing us \$2,300.00 more and some of that cost is for topsoil and some because of the weather and the sealing of the blacktop over at the Police Department. It was moved by Dalvi, seconded by Gauldin to suspend with the second and third reading and declare Ordinance 19-2014 an emergency. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Dalvi, seconded by Mathews to adopt Ordinance 19-2014 as an emergency. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared Ordinance 19-2014 passed by a 6-0 vote.

Second Reading- Resolution 06-2014 – A Resolution to increase the rate of pay for Ed Swanson, Village Administrator for the Village of Shawnee Hills, Ohio

Second Reading- Resolution 09-2014 – Sponsored by the Finance Committee – A Resolution creating a Budget Stabilization Account for the Village of Shawnee Hills, Ohio

First Reading- Resolution 10-2014 – A Resolution that the Village of Shawnee Hills host an employee appreciation dinner.

Bills

It was moved by Callender, seconded by Gauldin to pay the bills in the amount of \$25,541.08. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer's Report

It was moved by Dalvi, seconded by Mathews to approve the following treasurer's report: General Fund 297,702.56, Street Fund 58,745.79, State Highway Fund 7,100.80, Drug Law Enforcement 717.00, Indigent Driver's Interlock Fund 385.84, Enforcement and Education Fund 1,985.00, Mayor's Court Computer Fund 10,011.85, Fire Fund 132,675.14, Weed Fund 10,342.70, TIF Fund 32,235.53, TIF 2 Fund 1,269.08, Veteran's Memorial Fund 98.97, Capital Projects Building Fund 90,065.76, Capital Projects Intersection Fund 50,000.00, Capital Projects 9484 Dublin Road Fund 5,770.25, Capital Projects Sidewalk Fund 117,780.00, Sewer Operating Fund 72,997.25, Sewer Replacement Fund 126,000.00, Storm Sewer Fund 5,623.09, Enterprise

Debt Service Fund 116,302.40 and Enterprise Debt Service Reserve Fund 99,375.01 for a total of \$1,237,184.02. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

There being no further business, it was moved by Gauldin, seconded by Callender to adjourn until August 11, 2014. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the meeting adjourned at 7:45 p.m. vote.

Fiscal Officer

Mayor