

Village of Shawnee Hills Council Meeting Minutes

October 24, 2016

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mahesh Dalvi, James Gauldin, Douglas Gil, Dan Mathews, Mike McVan and Josh Vidor

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

Minutes

It was moved by Gauldin, seconded by Vidor to approve the minutes from October 10, 2016. Following vote on the motion is recorded: yea, 5; Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Abstain, one: Dalvi. Chair declared the motion passed by a 6-0 vote.

Agenda

It was moved by McVan, seconded by Vidor to approve the agenda. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian said he worked on a couple of things that are on the agenda tonight. The Republic Service trash contract and also Ordinance 26-2016 the sewer rate legislation that I worked with Shirley on to get that done for you tonight. Had a couple of pre-trials in Delaware County today on a couple of OVI's that were up there and just the general zoning questions and issues that came up with Mark and with Steve since the last council meeting.

Village Administrator

Steve said a couple of follow up items from last week. We had a couple of residents come in and raise some issues that I wanted to follow up on and I met with residents, our code enforcement officer and Mrs. Mickolick and I sat down and chatted. She was kind enough to come to the village office. The first thing I pointed out is that I think this issue came up from the fact that she got a notice that her car was not licensed in her driveway and I pointed out to her that she had a concern that there was selective enforcement and I know for a fact that wasn't the case because it was under my direction earlier in the month and I think the Mayor and I discussed the issue about the cars in general that we would do something about that. So prior to that night, weeks before, I instructed Mark that those cars that he was aware go ahead and make sure those are taken care of ASAP so he did so. He had been working with a number of residents at the time, giving them accommodation and again he knew of a car on Seneca so he sent out that notice and again, mentioned after the meeting that it was just two days. Well council did change that from ten days to two days at a prior council meeting. I wasn't here at the time but he did that based on the fact that at that same location there have been cars at one time or another in the past with the

same circumstance. The resident didn't know the ordinance and he sent that notice out to that effect.

Now, he does make a point to work with residents. I know for a fact with this same issue because one of the same residents that had to have a car removed and it is gone now he had come in on two occasions and was trying to get some more time and Mark worked with him and in the same time frame all the cars, including yours and three others were all taken away from those locations. So it was done based on my direction. It was done across the board, the four that we knew of, so I don't think he was identifying any particular resident he was just following direction.

Mayor Monahan said I know we have the two day thing I just think if we can be reasonable with somebody and give them a little heads up. This is going to be coming just to give you a little heads up to do it.

Steve said we do have a letter that's out there, other than the enforcement letter, that's what it looked like. My first thought, looking at that and that's the only time I ever got it and I have two days to do something. It looks like you fix it or you get taken to court.

I talked to Mark about that as well. Most of time he is going to send that letter out but if somebody is already aware of the issue I think he is going to use that.

The other issue I talked to Brian about is does it have to be certified mail. If you are going to want to take it to court and win yes, it has to be certified mail. However most of our residents are good about addressing the issues and they take care of it. However if we wanted to give some leeway we could say that that one would count, you could pass legislation to that effect where it did not have to be certified. In the meantime Mark is going to make them certified just for the fact that if something does get dragged out and we have to enforce it.

Mayor Monahan asked Steve if there was anything else we can add to that letter. I understand that with some people you have to do it but essentially if there are extenuating circumstances.

Steve said that's the thing. I think sometimes a first time person that has never had any code enforcement issues come to their appearance and then you get the letter. Call me; leave a phone number try to make it to that effect so it is a little softer.

The other thing I think I should mention is, I have dealt with code enforcement in different communities and it is always a difficult issue. I think it is important that the person doing the code enforcement has the training and background for it. My understanding is Mark accepted to do this job. I don't think he knew what he was getting into. It is a serious job. It is important work and there are classes out there for code enforcement and I think Mark should attend one of those classes so I am in the process of finding one of those that are out there. He does a good job. I've seen other places and Mark handles those things diplomatically. He knows when to be a little tougher when he needs to and again, frankly sometimes he's a little rough around the edges but I'm working on him in that regard too but overall he does a good job for the village.

Steve said there was a brush issue that was brought up and Mark is working on making sure that is taken care of at that location.

Mrs. Ariss was another resident here on Mohawk. I went over to her property since she is nearby and she brought up a couple issues. Again, that came about because she came into the office earlier in the day prior to the council meeting and had some concerns about development issues and those are things that are in the code that we just enforce, like the buildings next door and I pointed out to her that we make sure those are done by the code. I said you are always welcome to try to go about changing that, we have council tonight. So she came in and got into a couple of other issues on top of that and I brought up those to her and we talked as well and she said the Mark has been helpful to her addressing some issues with her neighbor and she is on good terms with her neighbor so they are discussing those. She was calm and collected that day so we had a good discussion and I told her we would continue to monitor over there if she needed our assistance.

We will be kicking off our meeting tomorrow for the website. A lot of work has gone into getting a good company and we think we have one in Hadrout so we will be full speed ahead in the next couple of months to get the website up and running by the beginning of January.

Tonight we have some legislation on a new trash contractor here in the village. I just thought I would add something. Josh and I attended a sustainability conference in Columbus and I have dealt with this in other communities in the same boat you are in. You don't currently have recycling so a lot of folks, I know Shirley does, maybe a lot of others do, take their recycling somewhere else. Some stats they gave are pretty overwhelming. Out of the local dump here there are over one hundred million tons of refuse taken there every year and they have determined that over seventy percent of that refuse can be recycled but it is not. It could be diverted from the landfill and there is not an endless supply of landfill so it is really everybody's responsibility to try to keep that to a minimum. So by what we are proposing to do here is we will add recycling into our trash and every little bit helps. If every community and resident does their share it is not only helping the environment, it is helping the economy as well and from a local standpoint it will be less bags you need to buy, less trash you need to bag up. It usually ends up being like thirty or forty percent of trash that you need to bag up because most of it is recyclable. You can put everything together in one container. It is a good program both economically and not only for the residents because they are offering a good price but it creates a lot of business out there for recycling these days as well.

He said the issue we brought up in the past is over here on Reindeer. We are going to continue to try to work with them, Chris specifically. They have a serious issue with the drainage, they need to have a drainage plan, it's challenging, the issues that are there and it looks like the commercial party on the end does not want to participate in the drainage plan which is one of the prerequisites that they need to have to make the whole thing work. Chris is going to have to relook at the drainage issue to try and make it work. The residents have asked for some financial assistance for us to consider that. We looked at it but in all intents that we can look at it for the public interest that's there we just don't think that we can recommend that we can do that. If there is a public interest with some piping that comes to be determined later we will address that as a public interest and get involved but at this point we just don't think we can.

Mayor Monahan said if there is any way that we can temporarily mitigate that so we can get around that to help the people that are building let's see what we can do and once they develop that area they would have to comply with the respective things.

Steve said through our economic development round table we're talking about trying to bring some businesses into the village into the community to the members so we came up with the same idea to send a promotional letter out to respective medical types. They each seem to have a data base of over one hundred potential individuals. In discussing it that's a good idea but in terms of the village's input in actually getting out a letter the County said they would pay for it, that's great. In terms of those that have a business interest in getting some people in as well because they want to do business with them as a realtor or developer so I talked to Brian and we determined that even though we are trying to work together in that regard maybe its best that we send something out or they send something out separately rather than making it together because of the fact that if we put something that's from the village why wouldn't any realtor want to be part of that. It just happens that these two are helping us out yet it's not fair to the others so we can't promote one particular business entity to try to do this so we will make it fair across the board. I think they will understand that

Mark has been working on sewer flushing with John Kincaid over the last couple of weeks so they are making some progress. They did have a bump in the road, there was some equipment breakdown but with the good weather they are getting a lot of that done.

Josh and I attended the MORPC conference that I mentioned earlier. It was a good conference and there is another one I am going to attend just for the afternoon on Wednesday and it is sponsored by the Ohio Municipal League. They have a couple of seminars on economic development that ties into some things that we have been talking about.

We are still working on the grant for the bike path. It's a challenge because the latest I hear is that Columbus may have to apply for that rather than us because of the proximity to the dam. There's some issues there so Jim Danes who is working on this for us also works for Columbus so we might have to touch base with some of our contacts to keep that going.

Mayor Monahan said MORPC would also be a great resource and they would also possibly be helpful working with Columbus.

Council member Gil said going back to the car issue do you know why it changed from ten days to two days? Mayor Monahan said it changed from ten days because things were lingering and that. I guess I am having the same thoughts. Is ten right is five better whatever it is. What do we normally get on responses when we send out a letter?

Council member Gil said I am just curious, when did it change? What was the reason at the time?

Steve said it was changed in council within the last year.

Mayor Monahan said I think one thing that might be helpful is to put something in the letter that if you have mitigating circumstances get with us right away.

Steve said a lot of times people will call especially first time person just for clarification so we will make it clear in the letter that they can do that.

Police Chief Report

Chief Baron said I do want to clear the elephant in the room. We did lose the softball game to the fire department yesterday 25-34. It's great to have the relationship with the fire department. We work hand in hand a lot. We don't get too much time to train with them so building a personal relationship with them helps us in the long run and it was good to see a lot of members of the community out there. Thank you to the Civic for the t shirts and the sponsors on the t shirt. They were great. They were Shawnee Hills Police versus Concord Township Fire and they had a little pig on them and 2016 and we embraced the pink t shirts. It was our third loss.

For trick or treat night we will be set up somewhere in the east side of the village with a table again and have bike patrols and the vehicles out. Please wear reflective clothing, a glow stick to give your child or carry flashlights. Keep safe.

Every year we have to do annual training for the State. That training has been completed so we are going to get around three thousand dollars next year to pay for next year's round of training which is double what we did this year. Every officer is qualified with their firearm two times this year versus the standard one time. We didn't mean for it to turn out like that but somehow it worked that everyone qualified the first quarter and the second quarter because we mandated that they attend the shooting range four times a year and they just went ahead and ran through the qualification twice. That's training we are going to carry on for next year. We are going to make them qualify twice a year. I think it's the biggest liability that we have and they need to be proficient with that.

Four of us attended the Attorney General's conference. A lot of the continuing professional training we got in one day. We sent officers out to various different topics. Most of it centered around the opiate problem in Ohio now. I had the opportunity to sit in a round table with other law enforcement from the State and some teenagers from the State to talk about the opiate problem and how we can get our message across to teenagers. We learned that we had it wrong so we are going to adjust our message and try to work with them which leads me into the newsletter. One of the things that we do, we have our quarterly town hall meeting here. I started it last year. Due to a communication error we had one a week ago and we are going to host it again because I put one out in the newsletter last week and I said at Council the last time I spoke that it was this Wednesday so we are having two this month.

Sometime in November I would like to sit down with a couple of residents, some older resident, some younger residents and maybe some teenagers to see what is important to you and are we hitting the mark, are we giving you the product that you guys want across all the age ranges because like I said before I can sit at my desk and google something and think of something great to do but it might not work, it might not fit so what I think is great or what an officer thinks is great might not be great for the community so we would like some input. We also would like to

be available to answer any questions that anyone might have. If anyone is interested in participating in something like that the date is to be determined based off of the response we get. If we have some people that are really interested in it I would like to get that going. I would like to limit it to five or six people.

I reported a couple of months ago that we purchased Narcan for the officers. Because we started that program the Delaware County Health District was able to obtain twelve additional doses for us free of cost. Doses are about one or two hundred dollars apiece so they are not cheap. What drove that is a lot of these cases where the officers do have to use the narcan on someone it's not two doses, its ten, twelve doses and that's a lot of money. I don't want to limit our ability to save someone's life just because we didn't have the money to purchase the drug. They will keep it coming if we need it. Luckily we haven't had any incidences so far. Every officer will have four doses on hand in the car and the rest will be in the office It is temperature and light sensitive so we can't leave them in the car. We have to rely on them taking them in and out and if someone does, it's going to happen; we are out two doses instead of an entire bag full. Our average response time is less than thirty seconds. The fire department is about three and a half minutes so it's a huge window of time that we are standing there when we couldn't help someone and we do everything we can to have the proper tools and training to be able help someone until the fire department comes.

Some technology things, thanks to our volunteer IT guy Mike, our technology project is nearly finished. All the cruisers are now set up on a VPN with our server so there's nothing we have saved in house, on our server or on our computer that we can't reach in the cars. If anyone noticed I drove all over the village today pulling up Microsoft office typing in the street I was on, hitting print to make sure it works from all the corners of the village. It's a great tool. Instead of printing out fifty of each form it's now in the computer. They can type it, they can save it and then they can go back and print one later. They are not jamming the car full of paperwork that we are going to throw away because it got destroyed in the back seat. With the news cars, they are SUV's, but there is not a lot of storage so the more we can cut down on storage the better off we are. The last phase of the project would be to install a server up here so they can back up to one another.

The new car is set to be delivered December fifth and we worked it with Lebanon Ford that we are going to hold on to 51 until after we receive our new car fully outfitted and back to us. Traditionally on December fifth the new car would go to Parr Public Safety to get outfitted and we would give them our trade in vehicle and we would be short a vehicle for two to three weeks or longer. We are only going to use the car for special duty at zoo time, zoo lights, so it is going to drive to the zoo and sit there with its lights on. We are not going to put it on patrol because it will be missing a lot of equipment so it was nice of Lebanon For to let us do that so we don't go down to two cars during one of the busiest times of our year.

Mayor's Report

Mayor Monahan gave the following report:

- Halloween Monday Oct 31st is beggar's night 6PM to 8PM – Our Police will be out in force to keep our kids safe!
- PLEASE VOTE Tuesday Nov 8th = we fought wars to have that right!

- Please join us to honor our Veterans at our Veterans Memorial at 11 AM Sat Nov 12. We will honor Jack Frambes and the families who support their / our deployed Service men and women! Boy Scouts of America Troop 117 will conduct a flag retirement ceremony. Please bring your faded and frayed flags so they can be respectfully retired!
- Please join us at the lighting of our Village Holiday tree in Memorial Park – Sunday Dec 4th 6 PM. Thanks to The Shawnee Hills Civic Association for being a great partner with the Village in this great Community event!

We have been working with Bob Lamb, Director of Economic Development for Delaware County. One thing that Bob has related is the importance of people knowing we are Delaware and not Franklin or Union county.

The same applies to us = We are Shawnee Hills not Powell. The continuation of using Powell vs Shawnee Hills in our business or personal addresses takes away from our ability to brand the Village. Your help in raising the Village branding is appreciated.

I have been providing information to Judy Stevenson for an article she is writing on our Veteran's Memorial which we dedicated 10 years ago on 11-11-06. I want to thank Judy Stephenson for bringing attention to this great project honoring our Vets!

Pro Tem Report

Pro Tem Mathews said Jeff Parenteau from the Bogey presented a concept at our last planning and zoning meeting and then we had an additional kind of follow up and what it means for the village and what the village can get out of it and he is going to proceed and have more detailed drawings done.

Committee Reports

Council member Gauldin said that Finance met, lots of housekeeping basically. We did decide that we are going to move forward working to review the employee rules for the new overtime law that has been passed.

Legislative Actions

Third Reading- Resolution 15-2016- A Resolution to increase the rate of pay for Erik Spaulding, Mayor's Court Clerk for the Village of Shawnee Hills, Ohio. It was moved by Gauldin, seconded by Dalvi to adopt Resolution 15-2016. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared that Resolution 15-2016 was adopted by a 6-0 vote.

Third Reading- Resolution 16-2016- A Resolution authorizing and directing the Village Administrator to execute an employment agreement with Richard Ey. It was moved by Dalvi, seconded by Gauldin to adopt Resolution 16-2016. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared that Resolution 16-2016 was adopted by a 6-0 vote.

Third Reading- Resolution 18-2016- A Resolution that the Village of Shawnee Hills host an employee appreciation dinner. It was moved by Mathews, seconded by Vidor to adopt Resolution 18-2016. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared that Resolution 18-2016 was adopted by a 6-0 vote.

Third Reading- Resolution 19-2016- A Resolution to increase the rate of pay for Steve DeBolt, Administrator for the Village of Shawnee Hills, Ohio. It was moved by Vidor, seconded by Mathews to adopt Resolution 19-2016. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared that Resolution 19-2016 was adopted by a 6-0 vote.

Second Reading- Resolution 20-2016- Sponsored by the Finance Committee- A Resolution authorizing the Village Administrator and Fiscal Officer to execute a Tax Authority Portal Member Agreement with the Regional Income Tax Agency and declaring an emergency. It was moved by Dalvi, seconded by Mathews to suspend with the third reading and declare Resolution 20-2016 an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Dalvi, seconded by Mathews to adopt Resolution 20-2016 as an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared that Resolution 20-2016 was adopted by a 6-0 vote.

Second Reading- Ordinance 23-2016- Sponsored by Planning and Zoning- An Ordinance to amend Section 1113.04(d)(2)(B)(1) (Accessory Structures in the Single Family district) of the Codified Ordinances of the Village of Shawnee Hills

First Reading- Resolution 21-2016- Sponsored by the UST Committee- A Resolution authorizing and directing the Village Administrator and Fiscal Officer to execute an agreement with Republic Services for residential garbage, trash, refuse, yard waste and recyclable materials hauling

First Reading- Ordinance 24-2016- An Ordinance to appropriate funds for current expenses and other expenditures of the Village of Shawnee hills, State of Ohio, during the fiscal year ending December 31, 2017

First Reading- Ordinance 25-2016- An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2016 and declaring an emergency. Shirley said this is to cover payroll for any maintenance work down by Mark or Richard for the remainder of the year. It was moved by Dalvi, seconded by Gauldin to suspend with the second and third readings and declare Ordinance 25-2016 an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Dalvi, seconded by Gauldin to adopt Ordinance 25-2016 as an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared Ordinance 25-2016 adopted by a 6-0 vote.

First Reading- Ordinance 26-2016- Sponsored by the UST Committee- An Ordinance to amend Section 921.03 (Rates and charges), repeal 921.031 (Sewage Deduct Meters), amend Sections 921.04(A), (H) and (K) and repeal Section 921.04 (J) and (L) (Billing) of the Codified Ordinances of the Village of Shawnee Hills.

Bills

It was moved by McVan, seconded by Gauldin to approve the bills in the amount of \$30,995.25. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer’s Report

It was moved by McVan, seconded by Gauldin to approve the following treasurer’s report:

General	257,879.91	Fire	94,032.50
Street	272,676.60	Weed	7,262.42
State Highway	13,411.81	TIF	9,337.00
Parks and Recreation	4.87	TIF 2	12,578.54
PD Body Armor	94.43	Veteran’s Mem.	98.97
Cont. Prof. Training	1,855.00	Sewer Oper.	73,171.56
Drug Law Enf.	224.56	Sewer Repl.	181,000.00
Indigent Drivers	385.84	Storm Sewer	4,318.83
Enfct. and Education	1,125.85	Debt Service	100,593.39
Court Computer	5,895.54	Debt Reserve	0.00

For a total of \$1,035,947.62

Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Adjournment

There being no further business, it was moved by Vidor, seconded by McVan to adjourn until November 14, 2016. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the meeting adjourned at 7:42 p.m.

Fiscal Officer

Mayor