

Village of Shawnee Hills Special Council Meeting Minutes

December 30, 2015

Mayor Monahan called the meeting to order at 5:30 p.m.

Council in Attendance: Charlie Callender, Mahesh Dalvi, Dan Mathews and Josh Vidor

Absent: James Gauldin and Mike McVan and Administrator Ed Swanson

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

It was moved by Mathews, seconded by Callender to approve the agenda with the following amendment: move the executive session to number six and the discussion of certain police personnel matters to number seven. Following vote on the motion is recorded: yea, 4; Callender, Dalvi, Mathews and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

Mayor Monahan said on the Village Administrator position Ed has offered to hang around past January 2<sup>nd</sup>. He really hasn't had a contract for a while now. What I would like to do is put this out, advertise it on the Ohio Municipal League to see what kind of resumes we get and I was going to ask maybe Dan and Jim or two council members to sit with me to see what kind of resumes we get in by a certain date. I don't want to drag it out a long time. I have asked Ed to go ahead and list the duties and Shirley gave us the duty of the Village Administrator so you have that. What I wanted to do is make sure that any projects we have open and all the different things he does that. I want to talk a little later about salaries because Ed with all his experience is close to \$28.00 an hour. For right now I think twenty hours a week will work. There are times when twenty five but I would come back and say do we need to make that twenty five.

Brian said are you going to have set hours because I don't know how you are going to advertise it. Are you just going to advertise it and then explain to the people once you interview them what they really have to work or how they have to work. How is that going to work?

Council member Callender said would it be advertised as a part time position? Just say it's a part time position, twenty hours per week.

Mayor Monahan said I tried to do this after we had the investigation started. What I wanted to do and Ed has had a lot of flexibility with his hours and I am okay with that but I would like to eventually set base hours so we can tell people if they come here and then if you are going to vary it just let me know from there.

Council member Dalvi said the thing is after going through all this stuff, the flexibility is your decision but I would say it can be one day a week or something like that. We can keep it open.

Mayor Monahan said I would negotiate that but once we set the hours, let's just say if its ten to three four day a week, we can work it out.

Council member Callender said Shirley's input being here during the day would be helpful, she could input as to what hours people are calling in or stopping in or residents calling.

Council member Mathews said I think where it is grey is Ed probably fielded calls maybe after business hours, contractors, whoever it may be. Now that might have been because of the intersection. Mayor Monahan said he has.

Shirley said that is because he gave out his personal cell phone number. She said most of the calls Mark and I can handle 99.9% of the calls that come in. Council member Callender said there is not really an occasion when you get a call and you need Ed's advice immediately; it can be delayed so in that aspect you can set certain hours.

Mayor Monahan said I will tell you there is some of that because what happens, a snow storm is coming in and I will touch base with him or we get somebody that says do they have a permit to start cutting a patio in down there and you say wait a minute and you get in touch with him.

Brian said what type of experience and qualifications do you want to ask for in the ad. Do you want him to have a Bachelor's degree, a degree in planning, experience in managing political subdivisions?

Mayor Monahan said the one thing I don't think we have ever had is a project manager. Why don't I give a little list and I think you hit some of the key ones or maybe ones that you see in other places also.

It was moved by Mathews, seconded by Callender to move to executive session to discuss and consider the employment, dismissal, and/or discipline of a public employee. Following vote on the motion is recorded: yea, 4; Callender, Dalvi, Mathews and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

It was moved by Mathews, seconded by Callender to exit from executive session. Following vote on the motion is recorded: yea, 4; Callender, Dalvi, Mathews and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

Brian said you could just give a general update for anyone who might not have read the Dispatch article or seen the news last night as to certain police matters. I don't think there is much more to say. You can just update Council on what is going on.

Mayor Monahan asked if everyone had seen the article. He sent the link out to everyone today.

We have concerned citizens that have called in and I think if they understood the legal aspects and we are all in a learning curve on that because we haven't had this situation. At this point in time if we get more information that we can move forward with we will have another executive session.

Mayor Monahan asked Brian if he had anything else he wanted to add to that.

Brian said no I find it interesting how the Dispatch can actually print an article with quotes and make it seem like you were just talked to yesterday when all those quotes came from months ago.

Mayor Monahan said they were months ago and I have sent it out that I don't want anyone else talking, defer it to Brian.

Mayor Monahan said once you get quoted your likelihood of getting quoted correctly is limited.

It was moved by Callender, seconded by Dalvi to adjourn. Following vote on the motion is recorded: yea, 4; Callender, Dalvi, Mathews and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

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Fiscal Officer

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Mayor