

## **Village of Shawnee Hills Council Meeting Minutes**

**July 11, 2016**

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: James Gauldin, Dan Mathews, Mike McVan and Josh Vidor

Absent: Mahesh Dalvi and Douglas Gil

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

### **Minutes**

It was moved by Vidor, seconded by Gauldin to approve the minutes from June 27, 2016 with the following amendments: on page three change Gearhart to Earhart and change past to passed. On page six change publics to public's. Following vote on the motion is recorded: yea, 4; Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

### **Agenda**

It was moved by McVan, seconded by Gauldin to approve the agenda. Following vote on the motion is recorded: yea, 4; Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

### **Solicitor**

Brian Zets said I am happy to report that our legal spend is down again. I was out of town last week. I had a criminal arraignment this morning. We had an arrest in the village on Friday night so I was up there this morning for the arraignment. For those of you who are calendaring times, dates and deadlines, BZA approved their minutes from their May meeting on June 14<sup>th</sup> so thirty days from then is Thursday, so if there is going to be an appeal, it will be filed by Thursday.

### **Village Administrator**

Steve DeBolt gave the following report:

- The Park Pavilion and grading was completed on schedule at a cost of \$19,260 with the picnic tables, grill and seeding an additional \$1200, \$200 and \$200 respectively for a total of \$20,860. We will be working on some other upgrades and landscaping in the area. We received many positive comments on the Pavilion at yesterday's Village Anniversary event. Thanks to all Village staff for their assistance with the Pavilion and party, and all residents who attended. Thanks to local businesses that made donations as well.
- The 2016 Village street paving program will start on July 18 and Strawser Paving Co. will be doing the work. I have had Mark put gravel on the corners of the streets and that is just a temporary fix. It doesn't really do it so we will identify the areas that are the worst and need to be done and see what kind of cost that will be and maybe we can do a change order with this project. I am asking Council if they can authorize an amount for me to spend on this fix. Council member Vidor asked how much are we talking. Steve said I don't have a clue. I am thinking twenty five hundred to five thousand, maybe. Shirley said we have two

hundred and fourteen thousand appropriated for the street repair. Council member McVan said I think we have plenty of money to do it. Steve said if we have at least ten, I am not going to spend ten if I don't have to but I don't want to be one thousand short and just have two holes left to do.

- We have received multiple quotes for a generator here at Village Hall and JD Power Systems is recommended for a unit that will meet our needs for \$9,845 which includes installation.
- Our Engineer will be in the Village on Tuesday to look at Parkview Dr. for washout issues caused by a recent storm.
- A representative from the USDA met with Shirley for an Audit which is required due to us receiving federal rural development grant money. A report will be forthcoming and we anticipate a favorable review.
- I contacted the Mosquito control office for Delaware County and they have already sprayed the standing water areas in the Village on public property and will also spray the pond behind El Vaquero restaurant pending owner approval.
- We had a good initial meeting with some local interested parties to discuss Economic development issues and I am setting up a meeting with a company to discuss developing a master plan for the Village.
- I started to review the trash contract between Concord Township and Republic Services and have some phone calls in to both entities regarding some questions in the event we decide to consider contracting out the village trash service.
- There have been some delays with the contractor repairing street lights on Glick and Buckeye Drive due to parts issues and we are staying in contact with the contractor until they are fixed.
- I received a call today from Mark, the Commodore at the Yacht Club and that issue is still out there with parking on the residential area for them. Mahesh isn't here but I talked to him about a month ago. He said his goal was so they could have due process. Having said that I have talked to them and told them what the code says. Brian and I don't know of anything that has changed since the last time, however, I don't think there was a formal decision made how that was decided. That is what they want and Brian and I were talking and they can formerly request a decision from Council. He can present something to you but the code does say that by a resolution and hearings can be granted to allow it if there is not a conflict in the code so maybe it's not clear cut if there is a conflict with the planning and zoning code. That is something I think our attorney would have to get in the guts of because Mark and I maybe are not on the same page on that, if it came to that, that would be the lynchpin which you would be advised, is it a conflict or not. If it is, it's clear cut, we just can't do it, but if potentially it's not or if there is some leeway there you may be able to work something out with them. They asked about us going out there to them and meeting and I think that's what was done one other time and I don't think that resolved anything or if it's our position to go to them when they are asking something from us.

Mayor Monahan said Brian, Ed and I sat down with them two to three years ago and we explained the whole thing to them and Brian had a subsequent meeting with their attorney and said here is what you can file if you want to do this. If we did this for them would it be okay everywhere else where there is a piece of property for somebody to park landscaping equipment or anything else, I don't know how it would come out but I agree, if they want to come and meet with us we can meet.

## **Visitors**

Shelia Hiddleston, Delaware General Health District Commissioner, said I am here to give Council an update on what is going on in the health district. When I say District I am not talking about our building, I am talking about the district that we serve. It will not be summertime if we didn't talk about mosquitoes and ticks. I am giving you some handouts and I will email all this information to Shirley. We are currently closely monitoring the Zika situation. Zika is not transmitted locally by the *Aedes aegypti* mosquito that is the primary vector, however, in our area we do have *Aedes albopictus* and that mosquito can transmit the Zika. We have traps in your community right now. That one is going to stay there. We have also ordered some additional traps that will specifically try to trap the *albopictus* mosquito. They just arrived today, we are waiting on the battery packs and then they will go out and about. We don't have enough to have one all the time in every political subdivision so we will be rotating those around. You are getting a mosquito Monday update on every other Monday and it gives you a report that tells all the mosquitoes we trapped in your area, all of them have been tested for the West Nile and then once we get the other trap we can tell you if there are any *albopictus*. We will certainly come into your community and do any kind of larvicide prevention. For this year particularly because of the increased awareness of the mosquito issues with the Zika virus we are also doing private property as long as the owners will let us come on it. Remember the best thing we can do is prevention and the larvicide. The last thing that we do is the fogging because it is the least effective thing that we can do. If we do have a West Nile, St. Louis encephalitis, La Crosse encephalitis, we will come in and do the fogging in a one mile radius of wherever that index case is. We also will do any fogging in response to a disease within the mosquitoes. We will also come in and fog if we have any people that test positive for West Nile, La Crosse encephalitis and St. Louis encephalitis since those are all mosquito borne. If we have anybody that has Zika it will be a little bit different. We have back pack sprayers. The difference is with West Nile we have the mosquitoes in our area that readily transmits this disease. Right now in Ohio we don't have any locally transmitted Zika virus except for one that was a sexually transmitted Zika. Anybody that would come into the County that had travelled somewhere to where it was endemic, but if we do have one of those and so far we have followed about fifteen people, all of their tests have come back negative so far but we would want to protect that particular person from getting bit by this *albopictus* mosquito so we would fog in about a one hundred foot radius of where they are. Now obviously depending on how dense that population is where they are we might go a little further out but that's a back pack fogger. The best thing, like I said we can do, is prevention, so I gave you all stickers and I have some for your guests here today. These are little reminder stickers and we are encouraging people to maybe put these with their recycle bins, someplace where they do their trash. The lifecycle of a mosquito is about a seven day cycle from the time that larvae is laid until it can actually hatch and fly. They hatch a little earlier but they can't fly yet so anything we can do to remind people to dump that water, that's going to break that life cycle and we would hopefully get rid of some of those mosquitoes.

Carol Kender said she has been pretty vocal sometimes about the bad publicity our police department gets with things like being called speed traps. So I want to do an about face and say I turned on my television Thursday night to see the wonderful program that Maureen Kocot did on our police department and I think that Chief Baron did an awesome job of representing our village in a very positive way and I just wanted to say that.

## **Communications**

Mayor Monahan gave the following report:

Steve and I will be meeting with Ferzan Ahmed, Delaware County Administrator, tomorrow to see how we can increasingly work together.

I stopped on Saturday to meet and welcome the new owners of the Shawnee Cigar Shop.

From what I understand negotiations are ongoing for someone to buy the Pepperoni Parlor who have failed to open over the last 18 months.

- Don't forget the Chamber Summerfest on July 23rd
- The Civic Pub Crawl on Aug 20th. According to Robin the tickets should go on sale about July 25th
- The Police Safety Day August 13<sup>th</sup>
- The Village Picnic in Sept with the date to be announced.

### **Mayor's Report**

Mayor Monahan gave the following report:

June 2016 Mayor's Court Report

#### **RECEIPTS**

\$4,884.00 Total receipts

#### **Disbursements**

\$1,070.50 Treasurer, State of Ohio  
\$40.50 HB 562 IDAT Fund  
\$3,483.00 General Fund  
\$290.00 Computer Fund

Erik Spaulding  
Mayor's Court Clerk

I want to recognize The Shawnee Hills Police Dept. and Chief Baron;

This past week following the shooting in Minn. and Louisiana and prior to the Dallas shootings, Chief Baron was contacted by Channel 10 to interview him. Russ called me and I agreed for him to proceed with the interview.

Our Police dept. was singled out as 1 of 3 Central OH Police Departments that are certified (along with London OH and 1 other) and have implemented body cameras for the protection of all. The interview aired that evening and the Chief did an excellent job representing our Village. It was a very positive story based on the steps involved including Resident involvement of new Police screening. It also covered that our Police are community oriented and interact frequently and positively with our residents, businesses, visitors and greater community.

In addition to commending our Police I commend Council for the support of our Body Camera implementation. I also commend the Good People of Shawnee Hills in supporting us.

It was truly a story showing pride in our community and the efforts to do the right things.

There is an ABR hearing on July 21st at 7 PM regarding the property located at 9500 Dublin Road. Hooked on Hearing is moving in and the Shawnee Hills pet grooming is moving out.

The packets will be ready early next week. The application involves signage and fencing.

I want to thank Steve, Mark, Richard, Shirley and the PD for all the work they did making yesterday's Dedication of our Village Pavilion and the celebration of the Village's 75th Birthday a great success. As it states on the plaque: To the Good People of Shawnee Hills may we celebrate many more!

Thank you to all who attended.

The request for input both in The Official Newsletter and at yesterday's event for suggestions to improve our Village Website. A requirements mtg. will be held on Monday July 18th here at the Municipal building at 7PM to finalize the collection of requirements.

At our last Council meeting Judy Stephenson questioned if Council was watching the finances in conjunction with making the hiring of Sgt. Jeromy Amick permanent position.

I asked Shirley to pull the Treasurer's Report for 1-1-2007 through 12-31-2007. This is the closing statement before I took office 1-1-2008 and subsequently the rest of the Council came onto Council. I want to point this out because I believe since 1-1-2008 we have reason for great pride in the fiscal responsibility exercised by the Administration, Finance Committee and Council.

If you notice in 2007 money had been moved from the Street Fund and Enterprise Debt fund. No street work had occurred for about 2 years and even though the General fund reflected a balance of \$13,625.28 the Village was \$35,000. In the hole for legal fees owed the former Solicitor (Crab, Brown James). I ask that the aforementioned 2007 Finance statement be included in these minutes,

CASH SUMMARY BY FUND FROM 1/1/2007 TO 12/31/2007

| Fund Name               | Starting Balance<br>1/1/2007 | Total Adjustments | Total Receipts | Transfers In | Total Receipts Adjustment & Balance | Expenditures | Transfers Out | Ending Balance<br>12/31/2007 |
|-------------------------|------------------------------|-------------------|----------------|--------------|-------------------------------------|--------------|---------------|------------------------------|
| General                 | 21,760.43                    | 13,176.16         | 474,845.55     | 0            | 509,782.14                          | 496,156.86   | 0             | 13,625.28                    |
| Street Construction     | 16,885.70                    | (46,051.70)       | 123,414.30     | 0            | 94,248.30                           | 62,449.95    | 0             | 31,798.35                    |
| State Highway           | 9,781.17                     | 544.01            | 6,090.32       | -            | 16,415.50                           | -            | 0             | 16,415.50                    |
| Computer                | 3,042.32                     | -                 | 3,690.00       | -            | 6,732.32                            | 700.00       | 0             | 6,032.32                     |
| Fire Levy               | 67,016.86                    | 36,321.14         | 136,638.23     | -            | 239,976.23                          | 119,506.49   | 0             | 120,469.74                   |
| Weed                    | 10,902.25                    | 136.75            | 224.30         | -            | 11,263.30                           | 4,537.90     | 0             | 6,725.40                     |
| TIF                     | 26,542.62                    | 661.52            | 13,618.76      | -            | 40,822.90                           | 200.00       | 0             | 40,622.90                    |
| Land Acquisition        | 350.00                       | -                 | -              | -            | 350.00                              | -            | 0             | 350.00                       |
| Sewer Operating         | 9,560.01                     | 8,833.99          | 131,193.78     | -            | 149,587.78                          | 122,465.86   | 0             | 27,121.92                    |
| Storm Sewer System      | -                            | -                 | 4,170.75       | -            | 4,170.75                            | 2,735.85     | 0             | 1,434.90                     |
| Enterprise Debt Service | 6,354.18                     | (6,104.18)        | 114,865.30     | -            | 115,115.30                          | 96,524.75    | 9,660.36      | 8,930.19                     |
| Enterprise Debt Reserve | 24,227.04                    | 8,835.96          | 1,154.87       | 9,660.36     | 43,878.23                           | -            | -             | 43,878.23                    |
| Report Total            | 196,422.58                   | 16353.65          | 1009906.16     | 9,660.36     | 1,232,342.75                        | 905,277.66   | 9,660.36      | 317,404.73                   |

I want to assure everyone that financial state of the Village is good and welcome the comparison to the 2007 financial statement to our current finance statement. As another point I would like to say that by the fact we are having this report given in this building vs our old Municipal building is evidence of that progress.

We do not currently have applications for a Planning and Zoning meeting for July 26th.

## **Pro Tem Report**

Pro Tem Mathews said since it has been said over and over again and I don't want anyone to get big heads but Russ, Steve and Shirley did a fantastic job. It was like a mini picnic although I got no ice cream. I think the pavilion turned out great, under budget, the picnic tables, everything was great. The park has come a long way and I just want to commend everyone for that.

He asked Steve if there was any traffic pattern worked out for when we pave Glick Road. Steve said the contractor will be handling that. He said he would like to know the order of the roads being done and he will get that from the contractor.

## **Committee Reports**

Council member McVan said UST met before this. We touched on the website that Pat reported on, the meeting next Monday. There has been no feedback yet. We also touched on the roads that will be starting Monday. We talked a little bit about the water line project and we are waiting to hear back from Del Co on that. Another thing we talked about was the generator package that we will see in the reappropriation of funds in Ordinance 15-2016 later.

Councilmember McVan said we also voted to re-up the contract with John Kincaid as the pump station operator. It is only \$5.00 more per month. He has done a fantastic job for us. It was moved by McVan, seconded by Vidor to renew John Kincaid's contract for one more year. Following vote on the motion is recorded: yea, 4; Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

Council member Vidor said that the Safety Committee met on July 27<sup>th</sup>. Officer Amick did an interactive report on technology that the police are using. We talked about ordering new traffic cones, discussed medical marijuana and we made a motion to restrict growing or distribution of medical marijuana. We discussed food truck safety, traffic, notice of events, permits, logos, fees, etc. We talked about possibly looking into a second speed sign and we reviewed the mileage logs for the police.

## **Legislative Actions**

Second Reading- Ordinance 14-2016- Sponsored by the Rules Committee- An Ordinance to amend Section 121.02(C)(5) (Committee Meetings) of the Codified Ordinances of the Village of Shawnee Hills

First Reading- Ordinance 15-2016- An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the Fiscal Year ending December 31, 2016 and declaring an emergency. Shirley said that we need to amend this by adding TIF 2 and we need to decrease that by \$2,000.00 as I overestimated the amount of revenue we were going to get in. It was moved by Gauldin, seconded by Mathews to add TIF 2 to this ordinance and showing a decrease of \$2,000.00. Following vote on the motion is recorded: yea, 4; Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by as 4-0 vote.

First Reading- Ordinance 16-2016- An Ordinance authorizing the issuance of \$1,284,500 of bonds for the purpose of refunding the Village's outstanding sanitary sewer system mortgage revenue bonds, series 2001 issued to pay part of the cost of constructing a sanitary sewer system to serve the Village and declaring an emergency

**Bills**

It was moved by Gauldin, seconded by Mathews to approve the bills in the amount of \$41,390.00. Following vote on the motion is recorded: yea, 4; Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

**Treasurer’s Report**

It was moved by Vidor, seconded by McVan to approve the following treasurer’s report:

|                      |            |                |            |
|----------------------|------------|----------------|------------|
| General              | 271,646.82 | Fire           | 86,557.83  |
| Street               | 224,172.65 | Weed           | 2,762.47   |
| State Highway        | 12,606.35  | TIF            | 11,352.48  |
| Parks and Recreation | 900.00     | TIF 2          | 9,080.96   |
| PD Body Armor        | 94.43      | Veteran’s Mem. | 98.97      |
| Cont. Prof. Training | 2,480.00   | Sewer Oper.    | 48,019.54  |
| Drug Law Enf.        | 200.00     | Sewer Repl.    | 181,000.00 |
| Indigent Drivers     | 385.84     | Storm Sewer    | 2,816.15   |
| Enfct. and Education | 2,010.00   | Debt Service   | 113,587.85 |
| Court Computer       | 5,485.53   | Debt Reserve   | 100,703.48 |

For a total of \$ 1,075,961.35

Following vote on the motion is recorded: yea, 4; Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 4-0 vote.

**Miscellaneous Business**

Council member Gauldin asked Steve to get with Chris Tebbe to see where we are on the storm water plan. Steve said Chris has been out of town but he will be here tomorrow.

**Adjournment**

There being no further business, it was moved by McVan, seconded by Gauldin to adjourn until July 25, 2016. Following vote on the motion is recorded: yea, 4; Gauldin, Mathews, McVan and Vidor. Nay, none. Chair declared the meeting adjourned at 7:36 p.m.

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Fiscal Officer

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Mayor