

Village of Shawnee Hills Council Meeting Minutes

March 27, 2017

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mahesh Dalvi, James Gauldin, Douglas Gil, and Dan Mathews

Absent: Mike McVan and Josh Vidor

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

Minutes

It was moved by Mathews, seconded by Gil to approve the minutes from March 13, 2017 with the following amendments: on page 2 change the word medium to median and on page 7 change the word Ills to Hills. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared the motion passed by a 4-0 vote.

Agenda

It was moved by Dalvi, seconded by Mathews to approve the agenda. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared the motion passed by a 4-0 vote.

Solicitor

Brian said we had a pretrial up in Delaware on the 18th and I was up there for an arraignment on the 22nd, a pretrial also on the 22nd turned into a change of plea and I was also up there this afternoon again for a pretrial which turned into a change of plea.

Village Administrator

Steve DeBolt gave the following report:

Last Wednesday we had our open house for Economic Development. We have been working on that for a number of months. Just getting the letter out was a challenge but we finally did send it out to 1,500 people. We had a decent turn out. We were targeting Dentists and medical professionals to try to bring them into the village. We have some folks that are interested in coming in so Steve and Larry, who are in the group, are doing a good job of following up with them so hopefully we will get some of those entities here in the near future.

Thanks to a lot of the restaurants here in town for providing food for this event.

Steve said we are working on getting the streets identified, and getting the numbers together for UST and Finance for next month.

I contacted ODOT and they informed me that in 2020 they are looking to do some micro-surfacing on Dublin Road and they will probably crack seal it a year before. If it gets worse they will do it sooner but they are usually pretty accurate.

ODOT also provides plans every year on what their plans are, long term and short term, online and also at some seminars throughout Columbus.

Bids are being prepared for the waterline project. This is the same project as it was before but we talked to the fire department just to make sure that nothing needs to be changed. Chris should have that ready in a couple of weeks.

One issue of concern is we received a couple of calls in the past few weeks about the alarm at the pump house going off. Folks are putting things in the toilet that should not be in the toilet, rags and other unmentionables. One thing that John has mentioned is that when something says disposable that doesn't mean disposable and you throw it in the toilet. That means you throw it away in the trash can. Some people are flushing disposable diapers and that clogs up the system. This could also clog up your own lines and you will have to call a plumber out to clean them out and it will cost you money.

Mayor Monahan said thanks to Mary and Warren for noticing the different sounds coming from the pump station.

Steve said in regards to the restroom in the park, we have the plans and we got a price that was kind of high so we talked to another contractor and the latest one is \$19,000.00 so we are still working to try to get that lower.

The Mayor, Mark and I met with Walgreen's about an issue with lighting and some maintenance issues. They are pretty good to work with so we will be in close touch with them and again I hit them up with some money for the bike path also.

Richard had his licensed renewed for pesticide applications.

I am looking at some training classes for Mark and one is kind of expensive so I am checking to see how valuable it will be.

Mayor Monahan said that sometime this summer, after the tournament and before school starts, they are going to resurface the dam for a two week period. The concern I have is Dublin Road north coming out of Dublin is also closed so there is going to be a little game people want to play using Emerald Parkway. We will have to put something out at that time.

Council member Gil asked Steve about the signage along the business area, all the temporary signs that are out front. Steve said I reviewed the sign code today and technically those people are in violation but I would really like to look at getting a better ordinance before I would worry about enforcing it.

Mayor Monahan said we had that talk and I asked Brian about it and this is just a framework and I put it in the newsletter but if we limited somebody to two signs and that they have to be pulled in at night and possibly deal with the big floppy signs.

Steve asked Brian if we could limit the number of signs, especially the campaign type signs.

Brian said you can call them temporary signs, what they are made out of and their size and how long they can be put out.

Mayor Monahan asked Brian if he could do a simple proposal of what we could do to tune that up without going into the deep guts of it.

Brian said I will try. Simple and sign codes usually don't go together.

Police Chief Report

Chief Baron said I attended the Chamber meeting and talked about the event, Music in the Park, and I do have the permit application from them. I am waiting on their payment for the permit. Instead of making them do a permit for each event we just had them do one permit for all the events and pay one fee. I did suggest that they get a noise variance. Up until 7pm on a Friday it is 70 db. After 7pm on a Friday it goes down to 50db. I think they have opted not to do that. They feel they are going to be okay. I want to air this out here that if we do get a noise complaint we are going to have to enforce the ordinance.

Mayor Monahan asked the Chamber if they have tested that, where the 50bd is.

Carol Kender said she will address that when she speaks.

Chief Baron said I do not mean any disrespect but if we get a complaint then we have to act on it.

Chief Baron said last weekend there was a large event in the village which turned out to be a major flop. It was Bikers for Trump. Central Ohio Bikers for Trump had a concert after a rally downtown and notice they were giving us for attendance was closer to 250 to 300 people. About 75 to 100 people showed up at Largos. We were able to scale back pretty quickly and leave a couple of officers on the street.

We had an audit from the Ohio Traffic Safety Office. We participate in Click it or Ticket. By doing that we spend a little bit of overtime or we have some paid hours each year and every year we get a free piece of traffic safety equipment from them. We update our radars or lidars. These are a couple thousand dollars piece of equipment. We passed the audit without an issue so we are good for another couple of years from the State on that.

Chief Baron said I am sure that everyone saw in the news that Columbus Police lost one hundred thousand cruiser videos, or various police videos. We just updated our body camera and cruiser video policy. We do have two onsite backups. When a video is set to be deleted it is not removed from the server for ninety days. Video files are stored on a separate drive than the other files. There is no override feature available for this unless someone maliciously searched and deleted the files on another directory but there are only two people that have access to that directory, it's myself and our IT volunteer. If it is overridden and deleted we have forty eight hours to recover data before anything deletes. It flags back to us when we log in as a supervisor so we will see what is deleting.

Lexipol, for our policies - we updated several policies this month. Every quarter they blast out the changes in our policy for the new laws. Part of contracting with Lexipol is to keep us current with the Ohio Community Police Collaborative Certificate and to cut down on the use of our attorney for legal advice. Lexipol is essentially a team of attorneys. I think we have been able to do both so we are very happy with Lexipol and the way it is going and it is working great for us. I just read in the paper the other day that Delaware Police Department is joining Lexipol as well.

Quick reminder about the survey that went out in the newsletter, please get them back to us.

Shoreline Mowing donated four tourniquets to our officers. These cost about \$35.00 each.

Largo's Pub and a couple of patrons at Largo's raised money to pay for the hotel room for two of us to go to Washington DC for the National Police Memorial this year. They are adding three names from Central Ohio to the Memorial this year.

Visitors

Carol Kender said she is really excited about this. The Shawnee Hills Chamber of Commerce has put together an outstanding list of bands for Music in the village. They are going to be every Friday night starting June 9th through August 25th. It is at the Village Pavilion and we are advertising the address as W. Cherokee behind the police station. We are going to have a different band every Friday night. We have Blues, Jazz, rock, reggae, a number of local groups involved and we are advertising to residents to bring their own lawn chairs, blankets, beverages and food. We are also going to partner with the restaurants in the village for them to have special baskets that people can pick up. The only group that has not officially been confirmed is Sweet Adeline's and they are going to be on June 9th. They only play a 45 minute set so Jim Cunningham, who lives here in the village and teaches guitar, is going to have some of his students play some music. A young man by the name of Steve Smallwood who just graduated from Capital University is a dynamite violin player and he will be on June 16th. June 23rd is Little Red and the Rooster. On June 30th we have the School of Rock which is located in the shopping center where AMC Dublin is and she is going to have several of her students playing rock music. On July 7th we have Will Freed, on July 14th we have Blue Spectrum, July 21st we have Patrick McGlofflin Band, July 28th is Jerry Loos. This is a personal favorite of mine, August 4th, Arnett Howard will be here and on August 11th is Delynn Christian and on August 18th we have Anne Gladd who is a local guitar player and on August 25th we have Andy Shaw. They will be playing from 6:30 to 8:30. The gentleman who is doing most of the organization on this assured me that we will not exceed the noise ordinance and I just talked to the Mayor and he said point the speakers towards the police department. It is free to anyone in the village and we are also looking for sponsors. The sponsorship works this way. All you need to do is pick one of these bands that you want to sponsor. Show up before the band starts, interview the band, you get your name on a banner above the stage and then you are in charge for the evening and you make sure the band gets wrapped up at the end of the evening.

Steve asked how large are the bands. He is concerned about amperage.

Carol said most are single or no more than three. She said Craig went over and looked at all of that and he thinks we're fine. We are not going to set up a stage. The idea is just to move the

picnic tables around and set the band up in a corner and try to make it as user friendly as possible.

Council member Dalvi said this is great. Are we going to have a portable toilet there? Steve said we should have one done by then.

Mayor Monahan asked Carol to talk to the businesses about their signage at the next Chamber meeting. Anything they can do to help clean it up would be appreciated.

Council member Mathews said I would urge you to probably get something with the noise ordinance thought. I would urge you to fill out the thing for the noise ordinance because that is pretty close to houses there and 50db is low.

Mayor Monahan said I do agree with Dan. We do this each year for the Bogey. The way we read them is at the closest residents it can't exceed that level. It wouldn't hurt you to say keep it at 70 until 8:30.

Carol said I think we are good. Mayor Monahan said just don't want to get it started and have to stop it. Carol said don't stop us. Mayor Monahan said if you don't get the variance that allows you up to 70 at 51 we have to say stop and I just want to make sure we don't have to. There is no cost for this variance. Carol said okay we will apply for the variance.

Gwen Wise said she put together a business plan for a community garden. Since we met two weeks ago, the day after, I went ahead and posted on the Shawnee Hills Villagers Facebook page and within hours I had ten households that were interested. I then went to the Chamber meeting and on Saturday had our first planning meeting. I went over to Larry at Cedarbrook who gave me some design and material ideas which was very helpful. I did talk to Abbey from Delaware County Health Department about some grants but unfortunately we do not qualify. She did send me a lot of resources on the garden. I called Bill at the church and he said at this time he is not interested in participating. The idea is to have 24 garden plots of 16 by 8. The materials that we need are fencing, poles, one gate, topsoil and how to get water out there. She said she has a hitch on the back of her car and she will transport water to the site. She said they plan to mark off the plots with sisal rope. The total cost for the materials is approximately \$5,500.00. We need to figure out how to raise money for this project.

Council member Dalvi asked how are you going to allocate those 24 plots. Gwen said they are not sure and they do not know if they are going to charge a membership fee because everyone has to bring their own tools, and seeds. I think it is first come, first serve and if you don't maintain your plot then it opens up to somebody else.

Council member Dalvi said I think there should be some skin in the game because what would happen if you just make it free. It then becomes neglected and then you are left with a mess.

Gwen said we will have ground rules and if you are not maintaining it you will lose your plot. That is something that you will have to sign and agree to. We haven't decided all of that yet.

Communications

Mayor Monahan gave the following report:

I participated in the Annual District Advisory (Health District) meeting on Tuesday Mar 14th.

I participated on Wed 3-15 in The National Mayor's Meals on Wheels. This is the 9th time out of 10 years I have and can't say enough about the great work done by Meals on Wheels.

Dear Mayor Monahan:

On behalf of Bob Horrocks, Karen Pillion, and myself, thank you for joining our annual Community Champions March for Meals event this past Wednesday at SourcePoint. We hope your experience with our Meals on Wheels program was both educational and meaningful. March for Meals celebrates how each of us can do our small part to ensure that seniors aren't left behind. As a strong voice in our community, we welcome your continued help to raise awareness of the Meals on Wheels program with the people of Shawnee Hills. Your efforts will help us to identify those in need of the service and recruit new volunteers.

Please accept our deep appreciation for your time and we hope you will volunteer again at next year's Community Champions March for Meals event. I've attached the photo we took of this year's participants along with some of our Meals on Wheels volunteer drivers.

If you have any questions about Meals on Wheels or any of the programs at SourcePoint, please let me know.

Kim Schuette

Director of Communications & Development

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“Set Your Own Course To Thrive After 55”

Support SourcePoint's [Meals on Wheels Boxed Lunch Fundraiser](#) • April 4-5.

From: Steve DeBolt [mailto:steve.debolt@shawneehillsoh.org]

Sent: Thursday, March 23, 2017 11:12 AM

Subject: Thanks for attending Open House in Shawnee Hills

All:

On behalf of Mayor Pat Monahan and Village Council, I would like to extend our appreciation for taking time to attend our "Open House" on March 15 at Village Hall here in Shawnee Hills. We enjoyed meeting each of you and hope you will continue to consider the Village for expansion or relocation of your business. If you would be interested in looking at specific buildings or property in the Village please contact local Realtors, Steve Smith at 614-205-3394

or Larry Rosen at 614-804-5220 who were also in attendance. Furthermore, there may be an opportunity for a negotiated tax credit if you decide to open your business in Shawnee Hills.

Thanks again for your interest and feel free to contact myself or Bob Lamb, Economic Development Director , Delaware County (740-833-2112) if we can be of any assistance as well.

Steve DeBolt, MPA, CPM, Village Administrator

Mayor's Report

Mayor Monahan gave the following report:

I do have the RITA Top 25 report through the 28th of Feb. Realizing this is a snapshot, it looks like we are approx. \$39K ahead of where we were this time last year. I believe we are nearing the end of the impact of Aspen Energy outgrowing their facility and the impact on the Village income taxes.

We do not have a Planning and Zoning mtg. tomorrow evening Tuesday the 28th mtg. We are continuing to examine any possibility we have to tighten building requirements for the development off of the North end of Westview.

Great job for Steve DeBolt, Steve Smith and Larry Rosen and all others who helped make the March 15 prospective business open house. Along with the aforementioned follow up email we have a good chance to pick up new businesses.

For anyone who missed last Saturday evenings' spaghetti dinner held by the Civic they missed a great event. Robin let me know they sold out.

The Civic Easter Egg Hunt is coming up on Saturday April 15th. This is another great event and a good chance for new families in the Village to be part of the Civic.

Steve Smith let me know at the spaghetti dinner that the Chamber is continuing to work on the Music in the Village.

The new restroom that will be built next to the Police station will be a big help with the Park activities, music, picnics, playground and coffees. That's great and the reason the park was built. It's your park please use it.

Pro Tem Report

Pro Tem Mathews said he will report on the Finance Committee. We talked about the bathroom at the park. We are waiting to hear back from the contractor and how our current appropriation may need altered. We also discussed a catch basin on E. Cuyuga. The resident and the village are discussing the share of the cost and finally the Chief brought up an increase in the EMA agreement. It will increase \$179.00 from its current rate so in 2018 it will cost \$499.00 annually.

Mayor Monahan said the reason the catch basin becomes our issue is that we have a drainage pipe that comes across the street that joins there at the catch basin otherwise it would be on the person's property so that adds to the complexity of it.

Legislative Actions

Third Reading- Ordinance 03-2017- Sponsored by Planning and Zoning - An Ordinance to amend the zoning district map of the Village of Shawnee Hills, Delaware County, Ohio by rezoning parcel number 60031515001000 (on Dublin Road) from Neighborhood Commercial District (NC) to General Commercial District (GC)

It was moved by Dalvi, seconded by Mathews to adopt Ordinance 03-2017. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared Ordinance 03-2017 adopted by a 4-0 vote.

Third Reading- Ordinance 04-2017- Sponsored by Planning and Zoning - An Ordinance to amend the zoning district map of the Village of Shawnee Hills, Delaware County, Ohio by rezoning parcel numbers 60043201045000, 60043201046000, and 60043201047000 (on Shawnee Trail) from Single Family District (R-2) to General Commercial District (GC).

It was moved by Dalvi, seconded by Mathews to adopt Ordinance 04-2017. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared Ordinance 04-2017 adopted by a 4-0 vote.

Third Reading – Ordinance 05-2017- An Ordinance to grant variances to the provisions of the Shawnee Hills Code Section 509.09 to allow applicant Bogey Inn, to deviate from time and volume standards for the Memorial Tournament and Country Tee Off.

It was moved by Dalvi, seconded by Mathews to adopt Ordinance 05-2017. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared Ordinance 05-2017 adopted by a 4-0 vote.

Third Reading- Resolution 03-2017- A Resolution concurring with the Mayor's appointments to the Tax Incentive Review Council

It was moved by Dalvi, seconded by Mathews to adopt Resolution 03-2017. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared Resolution 03-2017 adopted by a 4-0 vote.

Third Reading- Resolution 04-2017- A Resolution authorizing the Administrator and the Fiscal Officer to enter into a contract with the Delaware Soil and Water Conservation District for certain public information and participation programs/services required under the Village Storm Water Management Plan.

It was moved by Dalvi, seconded by Mathews to adopt Resolution 04-2017. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared Resolution 04-2017 adopted by a 4-0 vote.

First Reading- Resolution 05-2017 – A Resolution that the Village host a village wide picnic late summer/early fall at the pavilion.

Bills

Council member Gauldin said that in the Village Engineers' invoices he had quite a number of instances where he came out to work with some of the builders and are we keeping track of how much of that should be going back to the builder and how much of that is village cost.

Shirley said yes we are. She said most of those bills were from work completed last year.

It was moved by Mathews, seconded by Gauldin to approve the bills in the amount of \$38,183.72. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and McVan. Nay, none. Chair declared the motion passed by a 4-0 vote.

Treasurer's Report

It was moved by Gil, seconded by Gauldin to approve the following treasurer's report:

General	285,107.50	Fire	93,469.14
Street	149,095.94	Weed	8,097.66
State Highway	14,519.11	TIF	19,396.63
Parks and Recreation	2,888.87	TIF 2	15,318.76
PD Body Armor	875.68	Veteran's Mem.	98.97
Cont. Prof. Training	4,110.02	Sewer Oper.	60,330.13
Drug Law Enf.	249.56	Sewer Repl.	181,000.00
Indigent Drivers	385.84	Storm Sewer	3,888.03
Enfct. and Education	1,160.85	Debt Service	146,094.96
Court Computer	3,867.22		

For a total of \$989,954.87

Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared the motion passed by a 4-0 vote.

Miscellaneous Business

Council member Dalvi had asked Steve to find out how much we were paying for 1and 1 email accounts. He said the reason he asked was because the subscription we had was for both hosting and mailing. Hosting is now being done through our new web company.

Steve said we pay about \$500.00 annually now through 1and1.

Council member Dalvi said he will look into other email options.

Adjournment

There being no further business, it was moved by Gauldin, seconded by Gil to adjourn until April 10, 2017. Following vote on the motion is recorded: yea, 4; Dalvi, Gauldin, Gil and Mathews. Nay, none. Chair declared the meeting adjourned at 7:58 p.m.

Fiscal Officer

Mayor