

Village of Shawnee Hills Council Meeting Minutes

February 11, 2013

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in attendance: Charlie Callender, Mahesh Dalvi, Kris Garren, James Gauldin, Dan Mathews and Mike McVan

Also Present: Administrator Ed Swanson, Solicitor Brian Zets and Fiscal Officer Shirley Roskoski

It was moved by Gauldin, seconded by Callender to approve the minutes from January 14, 2013. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Garren, seconded by Gauldin to approve the minutes from January 28, 2013 with the following amendments: on page one under Village Administrator change it to say the Mayor asked Ed to order a dedication plaque. Council member Gauldin said did we change the date of the minutes or did we change the date of the agenda. He seems to think we changed the date of the agenda. Mayor Monahan said it was the agenda not the minutes. Council member Gauldin said on page 4, seven lines down – hearing from Tim, if we could strike the following: and then he is kind of not so he just wants to be clear. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gauldin, seconded by Dalvi to approve the agenda. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian Zets said he has been really, really busy the last two weeks and none of it has been for Shawnee Hills. He went to an arraignment this morning in Delaware County Municipal Court for a matter we have going on there and we have BZA tomorrow and he does not have anything to report.

Mayor Monahan said we are very clear that the BZA is not for noisy animals, you got that written in there. Brian said yes we are completely clear on BZA and they are going to handle it tomorrow and he will be there.

Administrator

Ed said he had surgery and he does not have much to report. Ed said he received an email from the engineer today about the sidewalk project and there is an EPA holdup, it will be resolved, it's just some permitting issues.

Communications

Mayor Monahan gave the following report:

Do we have anyone interested in attending the

2013 Ohio Storm Water Conference Registration Now Open!

May 8-10, 2013

Sharonville Convention Center, Sharonville, Ohio

About the 2013 Storm Water Conference

The Tinkers Creek Watershed Partners, the Mill Creek Watershed Council of Communities and the Ohio Storm water Association is hosting the 2013 Ohio Storm water Conference. The 2013 Conference is expected to be the biggest one yet with over 70 exhibitors and 75 speakers over five tracks of concurrent sessions.

I received an email from Gus Comstock at Delaware County and thinks it may be worthwhile to have Mark K and possibly a Police representative attend.

FREE Training

Weather Spotter Training

The EMA Office each year hosts a Weather Spotter's Course through the National Weather Service Office out of Wilmington, Ohio for our First Responder's and to the General Public. A meteorologist from the NWS Office instructs the participants on various cloud formations and how to properly identify the formation of funnel clouds as well as lightning and flood safety and how to report these events. Once they are trained, they have the opportunity to apply to be a weather spotter with the NWS and are able to advise the NWS of storm reports in their area that includes, hail, damaging winds,

flooding, downed trees and power outages, and any storm damage to structures accompanied by these storms. Approximately 75 – 100 people attend this course each year which is held in the evenings at the Delaware Area Career Center on SR 521.

Parents attending are encouraged to also bring their children with them. This course is FREE so sign up to attend this course. Again, this course is FREE

To register for the course go to www.delcoema.org or call the EMA office 740-833-2180

After Tim Suter from 1st Energy stopped by last mtg. and made us aware of the power line vegetation removal I engaged our Village Forrester Larry Burchfield to hopefully lessen any unnecessary removal of trees.

From: Larry Burchfield [mailto:cedarbrookgc@yahoo.com]

Sent: Friday, February 01, 2013 12:00 PM

To: Pat Monahan

Cc: sutert@firstenergycorp.com

Subject: Re: FW: Important energy efficiency information

Hi Tim, my name is Larry Burchfield,

I am the Village Forester for Shawnee Hills We have a Village code that I have to ok any trees removed in the village--- Not saying that I need to ok each tree for your project, but I would like to review your plans with you before you begin the project. We are a wooded village and very carefully watch that that is maintained. If there is to be any clear cutting or bush whacking with a

side mower I need to be advised of it before. I'm just asking you to not leave me out of the loop!
Thank you for your co-operation if need my cell is 614-496-5071.

Mayor's Report

Mayor Monahan gave the following report:

JANUARY 2013
MAYOR'S COURT REPORT

6,451.00	BAL. BROUGHT FORWARD
<u>DEPOSITS:</u>	
6,421.00	TRAFFIC RECEIPT
6,421.00	TOTAL RECEIPTS
<u>DISBURSEMENTS:</u>	
1,375.00	STATE TREASURER
490.00	COMPUTER FUND
4,503.50	GENERAL REVENUE FUND
52.50	DELAWARE COURT : HB 562 INDIGENT DRIVER
6,421.00	TOTAL DISBURSEMENTS
6,451.00	<i>BAL. BROUGHT FORWARD</i>
6,421.00	DISBURSEMENTS
30.00	MAINTAINED BALANCE

RESPECTFULLY SUBMITTED,
JOYCE A ARMSTRONG, MAYOR'S COURT CLERK

The Newsletter went out last week and I received good comments

Please remind everyone of our Fellure Bldg. dedication and open house on Sunday March 3rd from 2PM to 5PM.

BZA will have a hearing tomorrow evening at the Fellure bldg. to hear the Vet Hospital request for a variance.

Pro Tem Report

Pro Tem Gauldin said a couple of things real quick, if we could tonight, get together and set our meeting times for the committees. If they are unchanged, that's fine, but he would like to report those to Shirley so that they can go out at the earliest convenience. The other thing is if he could have the rules committee and Brian get together maybe before one of the Council meetings for a half hour for their one year meeting, elect a Chair, make sure there is nothing that needs to be taken care of, that would be great too.

Legislative Actions

Third Reading- Resolution 01-2013 – A Resolution authorizing the Administrator and the Fiscal Officer to enter into a contract with the Delaware Soil and Water Conservation District for certain public information and participation programs/services required under the Village Storm Water Management Plan. It was moved by Gauldin, seconded by Dalvi to pass Resolution 01-

2013. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared Resolution 01-2013 passed by a 6-0 vote.

First Reading- Resolution 05-2013 – Sponsored by Mayor Monahan – A Resolution to increase the annual salary for Shirley Roskoski, Fiscal Officer for the Village of Shawnee Hills, Ohio

Second Reading- Ordinance 02-2013 – Sponsored by Mayor Monahan – An Ordinance to amend Section 1307.99(b) of the Codified Ordinances of the Village of Shawnee Hills

Second Reading- Ordinance 03-2013 – An Ordinance to authorize the Administrator and Pomeroy & Associates Ltd. to issue a competitive bid package related to the sidewalk project for the Village of Shawnee Hills, Ohio

Second Reading – Ordinance 04-2013 – An Ordinance to authorize the Administrator and Pomeroy & Associates, Ltd. to issue a competitive bid package related to the waterline improvement project for the Village of Shawnee Hills, Ohio.

First Reading- Ordinance 05-2013 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2013 and declaring an emergency. Council member Dalvi asked why is this an emergency. Shirley said because she had to pay property taxes and we have to pay Cedarbrook Nurseries and she did not have any of that money budgeted and she just corrected some things in the police budget that she forgot to do. Council member Dalvi said his view on this one is that any reappropriation at least needs to be brought to the Finance Committee and he knows that they did not meet but we need to figure out a way to have those reappropriation discussions. Mayor Monahan said he thinks you need to have the regular meetings and he knows that is difficult too. Council member Dalvi said we need to call a meeting, he has not seen this before. Mayor Monahan said he would ask that we are able to pay those bills, the property taxes and that. Shirley said the property taxes were due by the 11th so they had to get paid and she has been extremely busy this month and Finance hasn't meant since October of last year. Council member Dalvi said here's my point, if he reads this stuff he does not know what is being reappropriated. Shirley said it says right on there what is new, what is being increased, that is the only thing getting reappropriated. Council member Dalvi said this isn't easy to understand what is getting reappropriated. Mayor Monahan said he does not disagree with you but to the point, if we can schedule the meetings. He asked what portions have to happen, Cedarbrook and the taxes? Shirley said the taxes, the parkland, there's not that much. Council member McVan said why is Cedarbrooks' an emergency. Mayor Monahan said we incurred that back in the fall. Shirley said she was never given a dollar amount of what Cedarbrook was going to charge so she did not do a purchase order for them. Mayor Monahan said we appropriated a certain amount of money for the project. Council member Gauldin said we did appropriate money for the parkland, he does remember doing that and this is what is going toward Cedarbrook's' bill right. Councilmember Dalvi said the parkland is new. Shirley said she forgot to appropriate any money for the parkland this year and we went a little bit over what we appropriated last year. She said you can't carry appropriations over to the next year. Council member Dalvi said his problem is that if Council approved a certain amount of money, saying that we are going to spend \$4,000.00 more, how does that work. Mayor Monahan said it isn't \$4,000.00 more. He said we bought

another bench and we bought the plaque, and this is the stonework and the plantings at the park. Again, to the point, we need to have the meetings to do that but in this case, we had to pay the bill for the taxes. Council member Gauldin said he understands the taxes but to just clear up the parkland, we did appropriate some money, we can't roll that over, so we are reappropriating now we are looking at less than a \$1,000.00. Council member Gauldin said the Mayor has brought up numerous times that we need to have these finance meetings. Based on Shirley's gut feeling that it is less than a \$1,000.00 and with what he is hearing he will agree with \$1,000.00. If we can go forward as to say that we know that we need to review this line item and he thinks if everybody here is okay with the fact that it is less than \$1,000.00 which that is what he is hearing right now, can we mark that off and proceed with the other increases. Just to verify, is that fair? Council member Dalvi said he just wants to make sure we are careful because we have a whole lot of expenses and we have to be much more diligent on where we are on the finances. Mayor Monahan said he would also suggest and he has said this three years in a row that when Rules meet that the committees from the year before stay in place until the February meeting of committees because what that does for you, unless you have, with three on, it makes it a lot easier, what happens is it makes January a non productive month and then you know you have December which is tough, and he wasn't chastising you and he totally agrees with you he thinks before there are any reappropriations they should be discussed. Council member Dalvi said he just wants to make sure moving forward that this gets discussed. It was moved by Callender, seconded by Dalvi to suspend with the second and third readings for Ordinance 05-2013 and declare it an emergency. Following vote on the motion was recorded: yea, 6; Callender, Dalvi Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Gauldin, seconded by McVan to pass Ordinance 05-2013 as an emergency. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared Ordinance 05-2013 passed by a 6-0 vote.

First Reading- Ordinance 06-2013 – An Ordinance authorizing the payment for the invoice received from Cedarbrook Nurseries, Inc. and declaring an emergency. It was moved by Gauldin, seconded by Dalvi to suspend with the second and third readings for Ordinance 06-2013 and declare it an emergency. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by McVan, seconded by Gauldin to pass Ordinance 06-2013 as an emergency. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared Ordinance 06-2013 passed by a 6-0 vote.

Bills

It was moved by Mathews, seconded by Gauldin to pay the bills in the amount of \$64,161.91. Mayor Monahan said he did ask the Chief about the AR-15 magazines. Chief LeFever said with the current onslaught of everybody buying assault weapons, assault weapon ammunition and magazines we were pretty low on our supplies and we are trying to order more things like that if we need it. The ammo and the magazines to be specific in case the ban does go into effect, we would still be able to get those but there is a lot of red tape and everyone has waiting lists right now so we only have a couple for each of our rifles in our department so this will give us more and it will also allow the officers to purchase ammunition from the department for their use as

they are only filling orders for police departments right now. Mayor Monahan asked about the payment to Jon Peterson, Treasurer. Shirley said we have to pay property taxes for one whole year on the building and the lots we swapped before we can apply for an exemption. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer’s Report

It was moved by Gauldin, seconded by Dalvi to approve the following treasurer’s report: General Fund 247,273.55, Street Fund 68,575.40, State Highway Fund 3,340.41, Drug Law Enforcement Fund 120.00, Enforcement and Education Fund 1,985.00, Mayor’s Court Computer Fund 5,962.89, Fire Fund 51,698.35, Weed Fund 9,398.84, TIF Fund 1,279.04, TIF 2 Fund 4.86, Veteran’s Memorial Fund 98.97, Capital Projects Fund – Building 90,065.76, Capital Projects Fund – Intersection 50,000.00, Capital Projects Fund – 9484 Dublin Rd. 22,459.14, Capital Projects Fund– Sidewalk 145,295.00, Sewer Operating Fund 35,298.67, Sewer Replacement Fund 96,000.00, Storm Sewer Fund 7,154.76, Enterprise Debt Service Fund 43,298.14 and Enterprise Debt Service Reserve Fund 98,712.18 for a total of \$978,020.96. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

There being no further business, it was moved by Gauldin, seconded by Callender to adjourn until February 25, 2013. Following vote on the motion was recorded: yea,6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the meeting adjourned at 7:35 pm.

Fiscal Officer

Mayor