

Village of Shawnee Hills Council Meeting Minutes

January 9, 2012

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Charlie Callender, Mahesh Dalvi, Kris Garren, James Gauldin, Dan Mathews and Mike McVan.

Please note that Dan Mathews arrived at 7:20 p.m.

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

It was moved by Gauldin, seconded by Garren to approve the minutes of December 12, 2011 with the following amendments: On page 5 under the questions asked by the Mayor if just he and the Fiscal Officer were bonded, the answer is yes. On page 6 under the Pro Tem Report, 2nd paragraph change the wording to say for all the work that she has done this term and the work she has done before this term. Add the Commissioners name – Dennis Stapleton to the Mayor's report. Following vote on the motion was recorded: yea, 5; Callender, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

It was moved by Callender, seconded by McVan to approve the agenda with the following amendment: add Resolution 03-2012. Following vote on the motion was recorded: yea, 5; Callender, Dalvi, Garren, Gauldin and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

Election of President Pro Tempore of Council

President Pro Tempore Gauldin said that he has enjoyed being the President Pro Tem this past year and he would also be open to do the same this year unless someone else wants to do it. He said he does not want to get in anyone's way and he thinks it is good to share responsibilities but he is more than happy to take it again this year. It was moved by Garren, seconded by Dalvi to nominate James Gauldin as President Pro Tempore of Council. Following vote on the motion was recorded: yea, 5; Callender, Dalvi, Garren, Gauldin, and McVan. Nay, none. Chair declared the motion passed by a 5-0 vote.

Solicitor

Brian Zets said he had a conversation with an insurance company and they were talking about officials that are bonded and tucked in the back of the bowels of those documents is the fact that you are personally liable then for that bond. He said there was a situation down in Grove City where they had a problem with the Fiscal Officer or the Treasurer and now that person will be held liable for the cost. He said you should really be careful with what you are signing. Mayor Monahan said here is one that he finds interesting, who has the biggest money making decision in the Village and that is the Village Administrator, and that the Village Administrator isn't bonded, he finds interesting. Shirley said he is not a signer on the checking account. Mayor Monahan said he just finds that interesting.

Brian said he worked on a couple of issues, the Buckeye Drive parking signs and also worked with Ed on the Pomeroy engineering contract. He said the changes they suggested were very minor and he thinks they should be accepted by Pomeroy. He said these changes are needed. He said he knows the legislation is up again tonight and he spoke with the Mayor briefly before the meeting and he thinks Council may want to table the second reading tonight so that we can get the contract back to Pomeroy and come back with it at the next Council meeting and pass it as an emergency. He said if we do not pass it as an emergency then we will have a gap in coverage and he thinks it is better to have an engineer under contract.

Mayor Monahan said he did ask Brian to look into the telecommuter thing again. What he wants to do is get exactly the right steps. A good example, he has been working at home probably four fifths of the time. He is still paying 2 ½ % to Columbus and what are the steps to get from here to there, where he pays 2% to Shawnee Hills which would be infinitely better than paying 2 ½% to Columbus and another ¼ to Shawnee Hills. It's a win, win. Brian said he will give Lori at RITA a call.

Brian said they have a list of all the owners that the title company believes are all the owners, of the property that Jean Nolan wants to donate to the Village. He said now we have to determine if these people are still alive or deceased so we can eventually move forward with a contract. Mayor Monahan said he sent this list of names to Jean Nolan and asked her if she would review them and tell us who is what.

Village Administrator Report

Mayor Monahan said that since Ed is on vacation, he will read the report that Ed provided to him.

1. Guardrail is complete and came in under budget.
2. Barb Cox, engineer for Dublin called me and told me the water tower work will be starting very soon with completion sometime in the spring. I thanked her for the heads up though I told her I still did not agree with the decision as to the tower location because of its negative impact on Shawnee Hills.
3. Pat asked that I respond back for the plot and building plans as well as a request to make the existing cell tower look like the one at Scioto Park in Dublin (tree appearance). The plans were delivered but no further correspondence. Pat also had me ask them when they were going to reconsider the intersection, if that was on their five year plan now.
4. Sewer inspections are 95% done. Will finish up in the next few days.
5. Email and phone calls to Brian to review the engineer contract. Brian will explain tonight...(possible emergency, but can go either way).
6. Have been working with CPS to finalize an updated drainage plan and balance our ending billing cycle. Should be complete next week.
7. Salt truck has been christened and did a much better job of spreading salt evenly along roadways than the old one. I think that was a good investment of taxpayers' money.

Communications

Mayor Monahan gave the following report:

I will be attending this mtg. and I believe Dan will also. If anyone else is interested in attending the information is.

* * * * *

Upper Scioto Watershed Planning Partnership
Educational Opportunity and Partnership Meeting
DUBLIN MUNICIPAL CHAMBERS
5200 Emerald Parkway
Dublin, OH 43017
Wednesday, January 11, 2012
4:30 – 6:30 p.m.

ICW the power line issue that will traverse Concord Township I sent the below email to Tim Suter and he asked if he could stop by the house and discuss this with me which he did on December 22nd. Though I don't agree with the approach and think First Energy met minimum notification efforts to get public input I do continue to think more of Tim for stopping by and discussing this. Sometimes you just agree to disagree.

From: Pat Monahan [mailto:pmonahan@columbus.rr.com]

Sent: Thursday, December 22, 2011 11:45 AM

To: 'sutert@firstenergycorp.com'

Subject: One issue

Tim I recognize that First Energy doesn't ask you if it is OK to do something. The power line issue in Concord Township isn't doing anything for First Energy's image.

I realize this is bigger than you and me but it seems much more reasonable that First Energy traverses existing routes.

Any help escalating this is appreciated. The "Public Mtgs." appeared to have been sneakily advertised and held. Another true public mtg. would go a long way.

Thanks Tim for your help throughout the year and wishing you and yours a great and safe Holiday season!

Pat

Pat Monahan

Mayor Shawnee Hills, OH.

I have this sitemap and write up that Tim gave me and will be in the office if anyone wants to look at it.

I received the included material from the Ohio Department of Transportation and I will give it to Ed to see if there is anything that may help us.

We received notification of Grant money being available for Communities working together to provide joint services. One example I thought of was a joint Policing effort with Concord Township where the grant money could be infused. I am sure there are other instances. Shirley and the Chief are attending a webinar tomorrow to get more information on this. I had also asked that the Chief contact Todd Cooper about this.

I have continued to communicate with Karen Koch = Concord Township Trustee and the other Trustees. They feel they have more internal discussions to proceed.
More to come on this!

Mayor’s Report

Mayor Monahan gave the following report:

State of the Village: The state of the Village is good thanks to a cooperative and supported environment we are financially sound. We have done much to clean up our environment and to grow our main street. Our residents are better informed due to our frequency of Newsletters and they are safer due to the professionalism and diligence of our Police. We have also taken the opportunity to celebrate the Community we call home.

As we close 2011 I took a look back at the financial situations we had in the past and determined the below:

General Fund		Other Capital Projects	
YR	ST	Fin	
07	= \$ 21,760.	\$13,625.	N/A
10	= \$162,872.	\$101,080.	+\$108,916.
11	= \$209,996.	\$199,031.	+\$105,000.

As an overview of 2011

2011 was a very progressive year for Shawnee Hills.

1. A large, mostly grant funded storm water project was completed.
2. Road paving and berm work was completed in November, again with more to come in the spring/early summer.
3. Four street lights with banners and flags were installed along 745 here in the Village.
4. .Added an additional parking lot at the municipal building.
5. .Purchased a badly needed new truck with plow and more efficient salt spreader.
6. Received a grant that enabled us to completely tear down and haul away two deteriorated buildings that were hazardous eyesores.
7. Applied for a grant of approximately \$200,000.00 for continued blacktop work in 2012.
8. Added several fire hydrants. We are anticipating more in the near future along with some increased in size of existing water lines to increase water flow and pressure.

The good news is we have been able to accomplish all this and more while maintaining a healthy revenue balance.

Shawnee Hills Police Department

We proudly have the best Police force we have ever had. The year’s statistics speak for themselves. What they don’t say is the excellent job done with a home centric drug bust in November and subsequent transient drug busts in December.

Year End Statistical Summary 2011

Assist To Citizens	536	Traffic Citations	615
Calls To Service	326	Arrests/Charges	88
Business Checks	1,965	Reports Taken	283
House Checks	801	Miles Driven	23,727
Traffic Stops	1,073	Hours Worked	10,695
Traffic Warnings	676		

As 2011 ended there are three areas that I feel we are need to wrap up in the 1st quarter of 2012:

- The new web-site = I believe with the hard work of Mahesh and the Digital Committee we will have this in place this month and it will greatly enhance our ability to communicate with the Community..
- The business continuity of our critical processes = Shirley will be training Joyce Armstrong (our Mayor's Court Clerk) to process the sewer bills in the event that becomes necessary. We will also be putting out a request to other municipalities who utilize our same software package to obtain a reciprocal agreement where we would agree to 2 days per week for up to 6 weeks should it be necessary to perform critical functions.
- Signage = we need to rekindle this effort and bring forward legislation for your consideration to deal with both temporary and permanent signage within the Village.

As in all years we have said goodbye to some old neighbors and friends and we have welcomed new.

I want to thank Council, our board and committee members, the Administrative and supporting staff, our Police department and the residents who have supported our efforts in completing one of the best years' ever in the Village and look forward to working together in 2012!

MAYOR'S COURT REPORT
November 1 – November 30, 2011

6,199.50 *BAL. BROUGHT FORWARD*

DEPOSITS:

5,951.00 TRAFFIC RECEIPTS

5,951.00 TOTAL RECEIPTS

DISBURSEMENTS:

1,422.00 STATE TREASURER:

484.00 COMPUTER FUNDS:

4,008.00 GENERAL REVENUE:

5,914.00 TOTAL DISBURSEMENTS

6199.50 *BAL. BROUGHT FORWARD*

5,914.00 TOTAL DISBURSED

155.00 NSF CHECK #18359

130.00 PAXTON REFUND, #18769

ZERO BALANCE MAINTAINED IN CHECKING

RESPECTFULLY SUBMITTED,
JOYCE A ARMSTRONG

We have a number of term appointments ending and some new appointments and changing roles. At this Council Meeting I would like to address Planning and Zoning and at our next mtg. on 1-23.

I appoint with your confirmation:

- P&Z Kathy Isern who's current term is up - January 2012

- P&Z Yvonne Clippinger to take the place vacated by Dan Mathews as he joins Council

- I appoint if you agree to assign Dan Mathew as the Council representative on Planning and Zoning.

If you agree I ask for a motion to confirm the appointments. It was moved by Gauldin, seconded by Callender to confirm the above appointments by the Mayor. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

At the P&Z mtg. on the 24th I have asked that beginning the site planning of park area around the Timothy L. Fellure municipal bldg be added to the agenda. Other park areas within the Village should be considered at future mtgs. this year and going forward.

I know that Finance does audit the R.I.T.A. top 25 report but I would ask wherever you detect any possible discrepancies we request audits from RITA. As examples:

- I believe multi location businesses; Walgreen's, Wendy's, Strader's, etc. could easily be designating the payment of employee income taxes to the wrong community.
- I question if we shouldn't be receiving taxes on the income of the cell tower. Shirley said we do get taxes on cell towers

- Make sure because of our Powell Zip Code income taxes of our residents aren't again mistakenly going to Powell.
- I would ask Brian to provide us guidance on how our residents who telecommute could pay a portion of their income tax at 2% to the Village vs. possibly 2.5 % to Columbus and .25% via R.I.T.A. this could be a win – win to both the residents and the Village.

I would also ask once the Committee is formed that Finance consider:

- New set of banners with the Shawnee Hills Logo and Welcome to the Village.
- One or two park benches.
- One or two more street lights.

On the 15th of December following the Police screening and a chance to interview and offer a commission to the new candidate I swore in Officer Sean Greenlee to be our newest A unit.

In the next Newsletter I will explain what I believe we all saw as a good business case for replacing our totaled 2002 Police cruiser with the new 2012 Ford Explorer cruiser which will be in service within the next month.

I also want to make sure that we keep the residents completely informed and get their input as our building plans move forward. Because of our spending much more time that most residents at our current municipal bldg. the need for expansion to properly do business is much more obvious to us.

Pro Tem Report

Pro Tem Gauldin asked Council to please let him know what committees they want to serve on this year. He said he will send an email out listing those committees and who is on them now. He would like to have this ready for the next Council meeting. Mayor Monahan asked that when the Rules committee meets next to have them look at keeping the committees together until new ones are established.

Committee Reports

Council member Dalvi said the website should be ready to launch by the end of this week. He said he has finally completed the roadmap document. He did not bring it tonight but he will send it out to Council member Gauldin and they will figure out their next steps.

Council member McVan said they met with the architect and made some revisions to the plan and they are just waiting for Bill to get the revised plans back to us.

Legislative Actions

Mayor Monahan said we need to amend Ordinance 508-85. It was moved by Dalvi, seconded by Gauldin to amend Ordinance 50-8.85 to say – An Ordinance to repeal Section III of Ordinance 508-85 for the Village of Shawnee Hills, Ohio and to amend the wording in Section 1 to say: Section III of Ordinance 508-85 of the Village of Shawnee Hills is hereby repealed. All other sections and subsections of Ordinance 508-85 shall remain valid, in effect, and enforceable.

Following vote on the motion was recorded: yea, 6, Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Second Reading- Ordinance 27-2011 – An Ordinance to repeal Section III of Ordinance 508-85 for the Village of Shawnee Hills, Ohio.

It was moved by Gauldin, seconded by Garren to table the second reading of Resolution 26-2011. Council member Gauldin said he would like to table this to give the engineer time to review the revised contract and then when it does come back for this to be in a timely manner this would have to be an emergency. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

First Reading- Resolution 02-2012 – A Resolution authorizing the Administrator and the Fiscal Officer to enter into a contract with the Delaware Soil and Water Conservation District for certain public information and participation programs/services required under the Village Storm Water Management Plan. Mayor Monahan said we do this every year and it is part of the requirements of our Storm Water Management Plan.

First Reading- Resolution 03-2012 – A Resolution authorizing the Mayor and Fiscal Officer to enter into a contract with Forde Motor Credit for a lease purchase agreement for a 2012 Ford Explorer Police Cruiser and declaring an emergency. Mayor Monahan said that the finance people out of Cleveland that we have used in the past have decided that they just want to do business around their area so they will not be doing any leases with us. The Chief contacted Ford Motor Credit and got approval for a lease purchase option and the payments are about the same. It was moved by Garren, seconded by McVan that the rule requiring readings on three separate days be suspended and this resolution shall pass on its first reading. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Callender, seconded by McVan to pass Resolution 03-2012. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared Resolution 03-2012 passed by a 6-0 vote.

Bills

It was moved by Garren, seconded by McVan to pay the bills in the amount of \$166,741.34. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer's Report

It was moved by Garren, seconded by Dalvi to approve the following treasurer's report: General Fund 199,031.29, Street Fund 33,236.61, State Highway Fund 3,084.30, Enforcement and Education Fund 1,985.00, Mayor's Court Computer Fund 1,435.67, Fire Fund 51,738.38, Weed Fund 10,421.95, TIF Fund 5,379.41, Veteran's Memorial Fund 530.94, Building Expansion Fund 700.00, Capital Projects Fund 105,000.00, Sewer Operating Fund 67,757.10, Sewer Replacement Fund 54,000.00, Storm Sewer Fund 15,092.73, Debt Service Fund 19,668.16 and Debt service Reserve Fund 98,075.77 for a total of \$667,137.31. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Miscellaneous Business

Mayor Monahan said he has prepared a packet on the benches for the sidewalk and he sent it to the Chamber and he will be at their next meeting to explain this.

There being no further business, it was moved by Garren, seconded by Gauldin to adjourn until January 23, 2012. Following vote on the motion was recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the meeting adjourned at 7:50 p.m.

Fiscal Officer

Mayor