

Village of Shawnee Hills Council Meeting

October 28, 2013

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Charlie Callender, Mahesh Dalvi, Kris Garren, James Gauldin, Dan Mathews and Mike McVan

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

It was moved by Callender, seconded by Garren to approve the minutes from October 14, 2013 with the following amendments: on page 1 under Solicitor change the word *HE* to *He* and correct the lining up of the Administrator's report. Following vote on the motion is recorded: yea, 5; Callender, Garren, Gauldin, Mathews and McVan. Nay, none. Abstain, one; Dalvi. Chair declared the motion passed by a 6-0 vote.

It was moved by Dalvi, seconded by Garren to approve the agenda. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Council member Dalvi said he had a question about the clarification of the reserve balance account that was discussed at the last council meeting. Brian said he will cover that in his report tonight.

Solicitor

Brian said he worked on the rezoning for 9699 Dublin Road and he attended the Planning and Zoning meeting last week and their meeting that was held right before this meeting. He said with respect to the Planning and Zoning Commission you will now see that legislation and we will have the public hearing before Council when the timing is all worked out.

He said to answer Council member Dalvi's question. What he said last meeting the topic was kind of interesting because there are actually some folks, Gahanna in particular, that were starting to look at this question. If you look at that code section that you mentioned, it does specifically say it has to be capped at five percent if you are talking about creating a reserve fund for the ebs and flows of your revenue. Everyone that he knows of and the standard that the finance people go by is at least twenty percent reserve fund and most people shoot for higher than twenty percent, some go for twenty five or thirty. He thinks they get around it by saying that's specifically for that particular purpose and maybe our rainy day fund is for who know what, its not for the ebs and flows of revenue. Council member Dalvi said that is what we discussed in the Finance meeting is we need to go up to twenty or thirty percent and we are not there.

Police Chief

Chief LeFever said the computer project for the cruisers, we are right where we want to be, we had some setbacks but we got it taken care of. We also received the letter of funding today which means the State approved everything, all of our budgets, our quarterly reports and they are

going to be awarding us the money so we should be getting that money back in a few weeks. He said the cruisers are scheduled, right now the computers are at Delaware County but we hit a bump in the road on software, got that taken care of and Monday and Tuesday of next week the full install will be done in the cruisers. Chief LeFever said he found out last week that they were awarded the body armor grant again this year. He wrote that at the beginning of the year and what that does is any body armor that the Village purchases for the officers fifty percent of that money comes back into the village and we have to use that money for ballistic material in the year to come but it is still fifty percent of our money back.

Mayor Monahan asked if there was a rotation time. Chief LeFever said five years and we always keep the old ones as a backup. He said he started work this week on a radio grant. He said their current radios are all provided by Delaware County and they run between three and five thousand dollars apiece and we have nine of them plus three in our vehicles but that is going to stop. That was all part of a 911 grant that was awarded years ago and now each municipality is going to be responsible for their own. The ones we have are working fine but eventually they will be outdated so what we are trying to do is work on a grant that will get us six more of the brand new ones to supplement what we currently have and then each year subsequent after that maybe we buy one or two whatever to get our numbers back up for when the current ones are ready to phase out, just trying to get a head start on the project. He said the grant is between twenty five to thirty thousand dollars just to get six radios.

He said the Presidents Cup went really well. It was pretty quiet and the traffic wasn't nearly as bad as we expected. He gave Council a copy of the stats and they were significantly lower across the board than they were for the tournament.

Chief LeFever said the department has been involved in quite a few events over the course of the last thirty days. We participated in the Chalk Walk here in the Village, we had officers represent our agency at the Concord Township Open House Safety Day which we do each year. We participated with the emergency management administration on the mass casualty event over here at the Zoo, we had several officers there and we had an event over here at the Church of Christ that we were invited to and some members of the fire department and the police department went down there. He attended a meeting with the Mayor over at the Animal Hospital on the feral cats and some other issues with regards to animals in the village and also the Memorial Park meeting.

He said they hosted a Taser Instructor training and what that does is it kind of eats a lot of the expense of us keeping our guys and gals certified as instructors which in turn saves us twenty five to a hundred dollars a head paying for our guys to constantly be recertified if we can do it ourselves. We had agencies in all the way from up around Cleveland, and Cincinnati, different agencies. No cost to us just a little bit of overhead but not much but again it gets between three and five of our officers certified each year as an instructor and keeps them current. He said this week they have officers in CIT (Crisis Intervention Training) which is funded by the State. The State has had a big push on the Crisis Intervention Training dealing with people with mental or physical disabilities, intoxicated people; it just covers a broad range of topics in dealing with people like that. We also have several officers attending the Advance CIT class today that had the CIT training last year.

He said that their hot water heater sprang a leak over the weekend but Mark came in and got the heater replaced.

Communications

Mayor Monahan gave the following report:

It's Fire Safety Month – Improve Your Fire Safety

Fire is one of the most serious dangers in the home. Using these tips from the National Fire Protection Association (NFPA) can help you reduce the danger.

Stay in the kitchen when you are frying, grilling or broiling food. If you're simmering, baking or roasting, don't leave the house, and check the kitchen regularly.

Make a home escape plan. If a fire breaks out, leave immediately, closing doors behind you to contain it. Don't go back inside; call 911 after leaving the house.

Take extra care with heat and flame. Keep anything that can burn at least three feet from your furnace. Children and pets should never be left alone with a burning candle.

I received an email from RITA on Thursday 10-24.

Dear Member,

A substitute version of House Bill 5 was submitted to the House Ways and Means Committee yesterday, October 23, 2013. A copy of the substitute bill and an analysis by the Legislative Service Commission were attached. RITA is in the process of conducting its own analysis of the substitute bill and will share that analysis with the membership when it is completed.

The Agency will notify us when hearings on the substitute bill have been scheduled before the House Ways and Means Committee.

Please contact Member Services with any questions or concerns at 1-866-252-0913

Mayor's Report

Mayor Monahan gave the following report:

SEPTEMBER 2013
MAYOR'S COURT REPORT

5,843.00	BAL. BROUGHT FORWARD
<u>DEPOSITS:</u>	
5,813.00	TRAFFIC RECEIPTS
5,813.00	TOTAL RECEIPTS
<u>DISBURSEMENTS:</u>	
1,188.00	STATE TREASURER
410.00	COMPUTER FUND
42.00	HB 562 INDIGENT DRIVER (TO DELAWARE MUNICIPAL COURT)
3,543.00	GENERAL FUND
5813.00	TOTAL DISBURSEMENTS
3,843.00	BALANCE BROUGHT FORWARD
5,813.00	DISBURSEMENTS
30.00	BALANCE MAINTAINED IN ACCOUNT

RESPECTFULLY SUBMITTED,

JOYCE A ARMSTRONG
MAYOR'S COURT CLERK

I received an email from Pam O'Grady Assistant Director at the Columbus Division of Water with the following letter attached:

October 11, 2013

Dear Neighbor,

As residents living adjacent to city-owned land around the city's three drinking water reservoirs (Griggs, Hoover and O'Shaughnessy) we invite you to a public meeting to learn more about our environmental land stewardship program on Wednesday, October 30 at 6:30 p.m. The meeting will be held at the Whetstone Community Center, 3923 N. High Street, Columbus, OH 43214. Leadership from the Department of Public Utilities and Recreation and Parks will present information, answer questions and take public comment.

We look forward to seeing you on the 30th.

Sincerely

Greg J. Davies, Director
Alan D. McNight, Director
Recreation and Parks Department

I received the following email from our Engineer.

Pat,

I have attached the exhibit I originally prepared for the new building parking lot and the engineer's estimate you requested.

It had been mentioned that the Village might only overlay the existing pavement, so I have broken out the estimate for the currently asphalted area and the graveled area

The estimate for the asphalted area is \$9,156.95 (Including 10% contingency).

The estimate for the graveled area is \$5,735.40 (Including 10% contingency).

The estimates are based on current ODOT and Delaware County unit prices. The actual cost for the project will be affected by the actual timing of the bidding and construction.

Regards,

Christopher M. Tebbe, P.E.
Project Manager / Associate
Pomeroy & Associates, Ltd.

On Saturday the 19th we lost a 40 year resident of the Village. Dick Pope will be missed. I had the honor of performing him and Marilyn's wedding ceremony on July 4th 2011. Our thoughts are with Marilyn and their many friends.

New number from MORPC

Member	2014 Population	2013 Population	Change in Population
Shawnee Hills	729	711	18

Remember Halloween is this Thursday evening. The weather is supposed to be rainy. Our Police have the Village well covered and please be extremely cautious with the kids and parents out trick or treating.

Please remember the Veteran's Celebration on Saturday Nov 9th at 11 AM. This year we will honor our Cold War Service Veterans. The ceremony will be followed by lunch at the Civic and an American Flag Retirement ceremony.

Please remind your friends, neighbors and family to help us honor these veterans.

Pro Tem Report

Pro Tem Gauldin asked if there was going to be a fall cleanup. This will be turned over to Service to look at.

Committee Reports

Council member Dalvi said that Finance met tonight before the Council meeting. One of the things we have done this time around is we had requested what are the capital projects that the administration would want to propose for us to allocate some money for. One request is for the completion of the parking lot for this building. The other one is for the new park/playground by the Police Department and the other is for the completion of the sidewalk. What we have decided at this point is that we have close to \$80,000.00 that is discretionary that we can allocate to capital projects and based on that number, which is an estimate until the end of the year, we have started to allocate money towards the capital projects. As of today the Finance Committee has approved \$10,000.00 for the parking lot, \$30,000.00 allocated with some conditions around the playground/park and then we have requested additional information for the sidewalk so we can determine what additional amount over the current allocated amount of \$117,000.00 that we could add to that. The good thing is we are much more disciplined in terms of how the capital allocation will be done for 2014.

Council member Garren said that Safety was cancelled so they will be meeting on November 11th before the next Council meeting.

Council member Mathews said they met with the Civic in regards to the playground/park and they are going to form a committee between a member of the civic, a member of the general public and himself. They will be looking at different models, different pricing from elsewhere and colors, things like that. There's been good support behind it.

Mayor Monahan said the Civic is a 501C3 so they will be able to take in donations and the person donating may be able to get a tax break. So that's a real plus. He said when the Civic did

a fundraiser back in 1997 for a playground they collected \$20,000.00. He said we have samples of the donor bricks here in the building. Dan has done a lot of work on this.

Legislative Actions

Third Reading- Resolution 19-2013 – A Resolution that the Village of Shawnee Hills host an Employee Appreciation Dinner. It was moved by Dalvi, seconded by Garren to adopt Resolution 19-2013. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared Resolution 19-2013 passed by a 6-0 vote.

Third Reading- Resolution 20-2013 – A Resolution to increase the rate of pay for Sean LeFever, Police Chief for the Village of Shawnee Hills, Ohio. It was moved by Callender, seconded by Garren to adopt Resolution 20-2013. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared Resolution 20-2013 passed by a 6-0 vote.

Third Reading- Resolution 21-2013 – A Resolution to increase the monthly salary for Joyce Armstrong, Mayor's Court Clerk, for the Village of Shawnee Hills, Ohio. It was moved by Dalvi, seconded by Gauldin to adopt Resolution 21-2013. Chair declared Resolution 21-2013 passed by a 6-0 vote.

Second Reading- Resolution 22-2013 – A Resolution ratifying the amended Mid-Ohio Regional Planning Commission Articles of Agreement

Second Reading – Ordinance 24-2013 – Sponsored by Planning and Zoning and Mayor Monahan – An Ordinance designating and setting apart existing public property as private park space for the use and enjoyment of Village Residents and their Guests only. Mayor Monahan said he does not know if it would be more appropriate next time, he was going to ask if someone would be willing to amend this to call it Buckeye Park. We can do that at the next reading if you want to do that. He said if you haven't been up there it has really come a long ways. We are just about done with it and the Scouts are going to come and do a presentation to you. I want to rectify the problem with the drainage, we didn't want to spend the money to put a catch basin down in there but effectively it would be nice to have the inlet pipe in place and Mark is checking with Mike Eger to see what that cost would be.

Council member McVan said when it comes to upkeep on all the parks, is that strictly up to Mark. Mayor Monahan said yes but what we are going to do, in this particular place, Mark cuts this anyways but he talked to Becky Ticker who lives across from the Buckeye pond and she has agreed to be in charge of the plantings down there on a regular basis. Council member McVan said the reason he brings this up is because the Frambes Park, after seeing it for months, a lot of the plants, probably due to a lot of shade, a lot of the stuff is dying out and maybe next spring it can be refreshed. He said he did not want to put this all on Mark. That's why he was asking.

It was moved by Gauldin, seconded by Garren to table Ordinance 25-2013. He said due to the timing of this, if we read this tonight, would put a second reading on the next Council agenda, however we couldn't have a second reading due to the fact that this also has to be posted as a public forum in the paper and that timing would not give us thirty days to the second reading and

what he did not want to happen was somehow this be put on our agenda, somebody show up to talk and then we have to table it in front of them and he did not think that was a good thing to do. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

First Reading- Ordinance 26-2013 – An Ordinance to appropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the Fiscal year ending December 31, 2014. Shirley said this is a basic budget for next year, no fluff built into it and that is kind of why Finance is talking about capital projects for next year but that will be taken care of next year once we get the final ending numbers.

Council member Callender said his concern once again is what are going to be our costs for purchasing easements for the intersection. That is a variable out there that we don't know yet and I would like to suggest to Finance to keep that in mind, to keep money set aside for what might come about because I think that is our major project here, we would love to have parks, we would love to have this and that but for the next couple of years that is our major project.

Mayor Monahan said I appreciate that and one thing that was done was Chris Bauserman had us ask for another \$100,000.00 in the grant request to deal with that and I think we should have those answers by February.

Bills

Council member Gauldin asked what The MAG Tree Service bill was for. Shirley said it was for the brush removal at the Buckeye pond.

Mayor Monahan said this isn't on these bills but we just had new tires put on the truck. Council member McVan asked how many miles are on the truck. Mayor Monahan said ten thousand six hundred miles. Council member McVan asked why did we need new tires. Mayor Monahan said you had to look at them and it's true with police cars also it's all the turning of corners, it breaks down the tires.

Council member Gauldin asked about the invoice from Americoat for paving on Wilma and how did that come out separate from our paving project. Shirley said that was due to damage on Wilma due to the building of the two new houses there. The owners will be contributing to this cost and Ed has that all worked out with them.

It was moved by Garren, seconded by Gauldin to approve the bills in the amount of \$15,301.29. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer's Report

It was moved by Callender, seconded by McVan to approve the following treasurer's report: General Fund 241,550.56, Street Fund 31,074.61, State Highway Fund 5,122.38, Drug Law Enforcement Fund 627.00, Enforcement and Education Fund 1,985.00, Mayor's Court Computer Fund 9,482.43, Fire Fund 186,348.45, Weed Fund 6,323.14, TIF Fund 21,410.11, TIF 2F Fund 935.48, Veteran's Memorial Fund 98.97, Capital Projects Building Fund 90,065.76, Capital Projects Intersection Fund 50,000.00, Capital Projects 9484 Dublin Road Fund 5,770.25, Capital Projects Sidewalk Fund 117,780.00, Sewer Operating Fund 62,838.86, Storm Sewer Fund 6,471.41, Sewer Replacement Fund 106,000.00, Enterprise Debt Service Fund 128,891.64 and

Enterprise Debt Service Reserve Fund 98,972.52 for a total of \$1,171,748.57. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the motion passed by a 6-0 vote.

There being no further business, it was moved by Garren, seconded by McVan to adjourn until November 11, 2013. Following vote on the motion is recorded: yea, 6; Callender, Dalvi, Garren, Gauldin, Mathews and McVan. Nay, none. Chair declared the meeting adjourned at 7:40 p.m.

Fiscal Officer

Mayor